



## **YEARLY STATUS REPORT - 2021-2022**

### **Part A**

#### **Data of the Institution**

##### **1.Name of the Institution**

**KAMLA NEHRU COLLEGE FOR WOMEN  
PHAGWARA**

- Name of the Head of the institution **DR. SAVINDER PAL**
- Designation **PRINCIPAL**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **8360754096**
- Mobile no **8360713915**
- Registered e-mail **kamla\_nehru@yahoo.co.in**
- Alternate e-mail **kamlanehru.iqac@gmail.com**
- Address **Plahi Road Phagwara District  
Kapurthala**
- City/Town **Phagwara**
- State/UT **Punjab**
- Pin Code **144401**

##### **2.Institutional status**

- Affiliated /Constituent **Affiliated**
- Type of Institution **Women**
- Location **Urban**

- Financial Status **Grants-in aid**
- Name of the Affiliating University **Guru Nanak Dev University, Amritsar**
- Name of the IQAC Coordinator **Mrs. Aman Lata**
- Phone No. **01824505204**
- Alternate phone No. **01824505204**
- Mobile **9463747352**
- IQAC e-mail address **kamla\_nehru@yahoo.co.in**
- Alternate Email address **kamlanehru.iqac@gmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

<http://www.kncw.org/wp-content/uploads/2022/06/NAAC-AQAR-2020-21.pdf>

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<http://www.kncw.org/wp-content/uploads/2022/12/Academic-Calendar-Session-2021-22.pdf>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>A</b>	<b>85.1</b>	<b>2005</b>	<b>28/02/2005</b>	<b>27/02/2010</b>
<b>Cycle 2</b>	<b>A</b>	<b>3.55</b>	<b>2014</b>	<b>21/02/2014</b>	<b>20/02/2019</b>

**6. Date of Establishment of IQAC**

**07/11/2005**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Director of Public Instructions	95% / 75% Grant-in-Aid	DPI (Colleges) Chandigarh	2021-22	1,53,11,805-00
University Grant Commission	CPE	UGC New Delhi	2021-22	2,64,438-00

**8. Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9. No. of IQAC meetings held during the year** **04**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

**10. Whether IQAC received funding from any of the funding agency to support its activities during the year?** **No**

- If yes, mention the amount

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

1. Four COVID Vaccination Camps were organized.
2. New proposal for courses like M.A. Punjabi, M.Sc. Computer Science and Diploma in Nanny Care and Nutrition was uploaded on University Web site during January 2022.
3. NLIST Workshop to be held in Library was discussed and seven days orientation programme for the training of NLIST consortium for students was organized during October 2021.
4. Green Audit Committee was formed, awareness about Environment and

green initiatives created among students and various activities like tree plantation derive, extension lecture to save environment, various days such are World Health Day, World Earth Day etc were celebrated during session 2021-22.

5. Various activities like Webinars, Workshops, Extension Lectures, Alumni Meet, Athletics Meet, Fete and Diwali Carnival were performed in College.

## 12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. Proposal for new courses like M.A. Punjabi, M.Sc. Computer Science and Diploma in Nanny Care and Nutrition was discussed.	1. M.Sc. Computer Science and Diploma in Nanny Care and Nutrition were approved from session 2022-23
2. Online and offline skill building and enhancement activities to be conducted.	2. Seven day Skill Development workshop from July, 2021 to July 2021 was performed by department of Music, Home Science, Cosmetology, English, Psychology, Fashion Designing, Computer Science and Fine Arts. During the workshop, Live Demonstration to prepare different types of Cakes, Cookies, Texture Printing, Tie and Dye Block Printing, Clay Modeling, Water Colour Painting and Skin Care were performed. Lecture on Spoken English Class, Personality Development were delivered.
3. Planned to provide a platform to the students of surrounding area to showcase their talent and to boost their confidence.	3. Organized an Inter - School Competition on March 8, 2022 in which various students of different schools participated in various competitions in large number..
4. Motivation for community service projects	4. Visit for the students and faculty members of the college to old age home was organized to

	<p>spread the awareness among students that how their selfless services should be given to the suffering community. Students and staff also donated Clothes and Eatables to the inmates of the Old age Home on February 28, 2022</p>
5. Planned to save environment.	<p>5. In collaboration with NSS unit and NCC Wing, variety of saplings were distributed among students and staff for planting at their homes and in their surrounding areas. Students were taught to nurture the plants in order to keep the environment clean. It has become a regular feature for the college to encourage the students to celebrate Van Mahotsav. The students celebrated the VanMahotsav with great Zeal and Zest. An extension lecture was also organized to motivate the students to make every possible action in this direction. To promote the concept of saving the environment, Green Diwali was also celebrated.</p>

**13. Whether the AQAR was placed before statutory body?**

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	KAMLA NEHRU COLLEGE FOR WOMEN PHAGWARA
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• Designation	PRINCIPAL
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• Pin Code	144401
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• Type of Institution	Women
• Location	Urban
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<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://www.kncw.org/wp-content/uploads/2022/12/Academic-Calendar-Session-2021-22.pdf">http://www.kncw.org/wp-content/uploads/2022/12/Academic-Calendar-Session-2021-22.pdf</a>				
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<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
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<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>		
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<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards</b>		



**Quality Enhancement and the outcome achieved by the end of the Academic year**

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13. Whether the AQAR was placed before statutory body?	No
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- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE
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Year	Date of Submission
2021	15/02/2022

15. Multidisciplinary / interdisciplinary
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Our College is Multidisciplinary. Different courses are as follows:-

**Under Graduate Courses**

B.A. ( English, Punjabi, Hindi, Sanskrit, Political Science, History, Economics, Drawing & Painting, Music Vocal, Home Science,

Physical Education, Cosmetology, Psychology & (BA JMC Final year)

B.A. Honours (Punjabi, Psychology)

B.Sc. (Medical, Non Medical)

B.Sc. (Economics)

B.Sc. (Computer Science)

B.Sc. (Fashion Designing)

B.Com (Regular & Honours)

B.B.A.

B.C.A.

**Diploma Courses**

Diploma in Computer Application

Diploma & Advance Diploma in Beauty & Wellness

**Post Graduate Courses**

M.Com

M.Sc. (Fashion Designing)

**Skill Oriented Degree Courses**

B.Voc (Beauty & Wellness)

**Post Graduate Diploma Courses**

PGDCA

PG Diploma in Garment Construction & Fashion Designing

PG Diploma in Cosmetology

**ADD On- Courses**

Banking Services

Web - Designing and Office Automation

Biotechnology

Apparel Designing

**16.Academic bank of credits (ABC):**

<http://www.kncw.org/wp-content/uploads/2022/12/Results-2021-22.pdf>

**17.Skill development:**

College is running various courses related with Skill Development, such as B.A. (Psychology, Home Science, Music Vocal, Fine Arts, Computer Applications, Cosmetology, Physical Education), B.Voc (Beauty & Wellness), B.Sc. & M.Sc. (Fashion Designing), PGDCA, PG Diploma in Garment Construction & Fashion Designing, PG Diploma in Cosmetology, Diploma in Computer Application, Diploma & Advance Diploma in Beauty & Wellness. These courses focuses on Skill Development, innovation and capacity building. Courses aim at making the students self reliant with necessary proficiencies for a wide variety of career with entrepreneurial skills and placement.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Our college imparts its students knowledge in three Indian languages i.e. Hindi, Punjabi & Sanskrit. Students are taught different culture and trediton of other states by organizing different programmes. Like under the programe of "Ek Bharat

Shreshtha Bharat (EBSB)" different activities were organized to teach the students about the culture and values of other states. Extension lectures were organized for the students of our college on "Costumes and Accessories of different States of India, different cuisines of Punjab & Andhra Pradesh". Quiz Competitions of the theme of culture, heritage, economy, clothing, cuisines of Punjab & Andhra Pradesh and different cities were also organized.

Various days such as International Yoga Day, National Girl Child Day, National Integration Day, World Aids Day, Republic Day, World Health Day & Earth Day were celebrated. A webinar was also organized on the topic "A Tribute to the Great Freedom Fighters of the Nation; S. Bhagat Singh, Sh. Rajguru & Sh. Sukhdev Ji".

A webinar on "Indian Freedom struggle: An over view" was organized. Dr. Sukhdev Singh Sohal, Former HOD, Department of History G.N.D.U., Amritsar was the Resource Person.

A discussion was also held on the life and contribution of Subhash Chandra Bose to the National Moment in January 2022.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

College is working under the guidance of UGC, state Government and Guru Nanak Dev University.

#### **20.Distance education/online education:**

Students are admitted on regular basis and get education in college.

### **Extended Profile**

#### **1.Programme**

1.1 21

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

#### **2.Student**

2.1 567

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 76

Number of seats earmarked for reserved category as per GOI/  
State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 220

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1 55

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 10

Number of sanctioned posts during the year

<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>21</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>567</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>76</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>220</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>55</b>
File Description	Documents
Data Template	<a href="#">View File</a>

3.2	10
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	89
Total number of Classrooms and Seminar halls	
4.2	8,19,854.00
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	260
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The syllabi of all the affiliated colleges is designed, revised and improved by university. Various academic committees are formed at university level to run the working smoothly. The faculty members of the college are part and parcel of these committees. It is through these committees the entire details are given to the colleges and the feedback of these committees help to improve the syllabi. Apart from this, there is a strong mechanism at college level too. At the beginning of each and every academic session, time table is prepared according to the needs of students particularly related to practical subjects. After fulfilling all the formalities, students are made aware about the books and other study material available online as well as offline. Departmental meetings are regularly held to discuss the syllabi and future plans. Various online and offline audio visual aids are used for the benefit of students, the faculty members are ever ready to provide every possible help to the needy and deserving students. The betterment of the students



is the first and the foremost objective and duty of the institute.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar committee prepares the college academic calendar every year in accordance with university calendar. The calendar consists of admission schedule, vacations, important dates, teaching learning schedule, examination schedule along with co-academic calendar. Each and every department of the college prepares its activity calendar that comprises of extension lectures, seminars, workshops, field visit, educational trips and other activities. The college calendar is uploaded on college's website and displayed on notice board. The calendar is strictly followed by all the departments. Our continuous internal evaluation is done through internal assessment test, assignments, project works and presentations etc. As per the given instructions, the question papers are prepared and submitted in registrar office by the various heads. The well planned datesheet is provided to students. The duly checked answer sheets are shown to students. Result is prepared on the basis of their performance in theory and practical examinations. The tentative and final dates of university exams are informed to students time to time. Students 'attendance and their overall performance is conveyed to parents through Mission We Care incharges. The calendar is updated and revised whenever required.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of**

**A. All of the above**

the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

02

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

54

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Curriculum of the college includes EVS, Drug Abuse as a subject in order to make the students aware of their environment issues and bad effects of drug addiction.

#### 1) Human Value:

Human values refers to these values which are the core of being human. The values which all considered basic inherent values in humans include truth, honesty, loyalty, love, peace etc. Because they being out the fundamental goodness of human being and society at large. College provide understanding the attitudes, motivation, behaviour and Influences our perception of the world around us. They provide away to understand human being and organizations.

#### 2) Environmental:

Environmental ethics is a branch of applied philosophy that studies the conceptual foundation of Environment, value as well as more concrete issue surrounding socital attitude action policies to protect and sustain biodiversity and Ecological

System and Gender Identity which include the social, psychological Cultural and behaviour aspect of being a men & women or other gender identity is also a part of teaching.

### 3) Ethics:

Ethics based on well-founded Standards of right and wrong that prescribe what human ought to do usually interims of rights on obligations, benefits to society fairness are also taught on regular basis.

### 4) Drug Abuse:

Drug Education is important because young people involved in misuse of drugs. So Drug Abuse can have many short term and long term negative effect. So is very important to aware the youth about the danger of substance use of consequences of drug abuse.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

04

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

32

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>B. Any 3 of the above</b>
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File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>D. Feedback collected</b>
File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	Nil
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	
<b>2.1.1.1 - Number of students admitted during the year</b>	
567	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)</b>	
<b>2.1.2.1 - Number of actual students admitted from the reserved categories during the year</b>	
270	
File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>
<b>2.2 - Catering to Student Diversity</b>	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
<p>The very first day the students come to the college they are addressed by the Principal. The teachers also give self introduction and inform the students about the college working and evaluation system. The students are judged on the basis of</p>	

their performance in class tests and MST's. Once they are tested they are grouped as weak students, average students and meritorious students. Remedial Classes are held for the weak students in order to help them perform better in exams. In MST's they are motivated to have self confidence and are encouraged to develop it further. Average students are encouraged to come up to the level of Meritorious Students and are tested from time to time. The Meritorious Students are helped by the teachers with special notes and motivation. They are motivated to learn more and more and gain mastery over their subjects to maintain their position at the University level. Extra Classes are held to update their knowledge. They issued special books from the library also and different competitions are held for them.

Different activities are organized in the college keeping in mind the level of different students for eg. Different guest lectures are organized to help the students understand different topics in detail and in a better way.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
567	52

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- As the teachers make policies and take decisions regarding teaching learning process, they always keep in mind their students.
- The teachers adopt both conventional and technological

methods. Industrial visits, internship, seminars, webinars, online sessions, guest lectures, workshops and interactive sessions are organized to facilitate experiential learning.

- The students are encouraged to participate in group discussions and are prepared for audio visual presentations.
- Classroom teaching is supported with ICT tools in order to make the classroom teaching more interested and to make the concepts clear to the students.
- PG students keep preparing presentations for the seminars which are organized from time to time. Offline and online assignments are given to them so that they can understand the things in a better way.
- For the purpose of Experiential learning different students centric activities are organised. Students especially of BCA, B.Sc and B.Voc (Beauty and Wellness) are made to prepare Research Projects and participate in seminars. Practical Sessions are also held for them and guest lectures also organized.
- Students participate in various clubs and societies as members and are also made to participate in extracurricular activities arranged by them. As president and Secretary of their respective clubs and societies, they perform different duties in different functions of college.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The whole campus is enabled with high speed Wi Fi connection Facility. Staff members use various ICT enabled tools to enhance the quality of teaching like smart board, projectors, zoom meetings and free conference call, platform for conducting online lectures without any flaw for the students. The recordings are preserved for future use also.

Power Point Presentation is also encouraged by the faculty



members, which the students prepare using online modes.

Some of the departments adopt ICT enrolled teaching methods. The teaching learning process is supported with regular practical sessions of seminars and workshops. Teaching learning is made easy with the help of projectors, educational videos and non-print material for the students. Digital Hybrid Library is accessible to all the students and teachers. Communication Skills help the students be proficient in listening, speaking, reading and writing. E-book and e-journals are also available for the students as well as the faculty.

Group Discussions are also held for the students having communication skills as their subject. Project work is also given to students and case study method to enhance their learning experience by some departments.

All the faculty members make use of laptops to prepare notes and presentations. Students are given assignments as home work using their own PCs and later they submit the assignments to their teachers.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

54

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	<a href="#">View File</a>

<b>2.4 - Teacher Profile and Quality</b>	
<b>2.4.1 - Number of full time teachers against sanctioned posts during the year</b>	
10	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	No File Uploaded
<b>2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)</b>	
<b>2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year</b>	
12	
File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>
<b>2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)</b>	
<b>2.4.3.1 - Total experience of full-time teachers</b>	
55	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment of the students is conducted for upgrading and enhancing the quality of academic performance all round the session. The mechanisms and procedures which are followed for the internal evaluation are in accordance with the guidelines issued by the University. The college conducts a mid-Semester exam in every term before the commencement of final semester examinations.

During 1st semester various group discussions paper- presentations and viva voice are conducted in order to develop creative and problem solving ability of the students. During 2nd semester internal exams along with various test are also conducted. The MST exams are conducted at college level in the month of September/ October and March. All the practical exams are conducted before the commencement of final theory examination.

- Latest and constant information regarding the syllabus as well as the evaluation process is provided to students.
- House exams, class tests, projects, presentations, departmental lectures, extension lectures, group discussions and various such activities are conducted at regular intervals which form the basis for the evaluation of the students.
- The results and answer sheets of mid-semester examination as well as class tests are displayed to the students which allows them to get to know their faults and flaws as well as to work on their deficiencies in future.
- For the students to be able to attend the final semester as well as mid semester examinations they are required to maintain 75% attendance in theory lectures and in practicals.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Any grievances or concerns of the students are resolved through specified provisions available for redressal.

- For any feedback or complaint the students are encouraged to make use of the suggestion box which is available at proper locations.
- For any exam related issue the students can meet the controller of examination and for any other grievances requiring urgent attention the students can meet the Principal.
- For maintaining full transparency in the class tests and house tests the answer sheets are shown to the students and doubts in these tests are directly addressed by the concerned subject teacher.
- In case of dissatisfaction with results of final semester examinations, the college office guides the students to take up proper channels to get the matter resolved. Students can fill in re-evaluation if they are not satisfied with the assigned marks. (within 15 days of declaration of result in accordance with university guidelines.
- In any case where the students feel that something unfair as happened with them, they can directly lodge a complaint at the GNDU website, further the matter can be directly taken up by the university officials.
- The college is stern regarding its anti-ragging policies and matter pertaining to anti-ragging is looked up by the college officials.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programs and course outcomes for all programs have been duly mentioned in the prospectus and on the website of the college. All students seeking admission to any program goes through the courses available in the college and come to know of their outcomes and decide their course of action accordingly. Teachers also go through the prospectus and help the students select the

programs available in the college.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution/ college has a system for measuring the levels of course outcomes and program outcomes.

**Attainment of Course Outcomes:**

The Course Outcome is measured through syllabus, completion of syllabus, continuous evaluation (Class Test and Mid Semester Tests), setting up of question papers, evaluation and result. At the departmental level the Heads of department and the teachers who are engaged in any class strive to complete the courses well in time and in some cases extra classes are conducted for the students who are identified as relatively poor.

The seventy five percent of compulsory attendance to qualify for written the examination is adhered to, to ensure students' participation in the class. The continuous evaluation is done through tests, Quizzes, Written Assignments, Paper Presentations, Oral Presentations, Field Work and so on. The End Semester Examination of every course is based on question paper which is required to test the knowledge of the students from every unit prescribed for study.

**Attainment of Programme Outcome:**

At the graduate and post graduate level the attainment of programme outcome is measured through students' progress to in their courses and higher studies at the college level.

The feedback system which is placed in the college helps to measure and reckon the attainment of the programme outcome.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

205

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.kncw.org/wp-content/uploads/2023/06/Student-Satisfaction-Survey-2021-22.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college has a proper system to promote the initiatives for

innovation. Regular classroom teaching is supported by discussion, debate, assignments and project work to provide an opportunity for self study and reflective learning. The extensional learning & activities provide opportunities for the students to explore ways to relate the knowledge to their social environment. Departmental societies conduct various social surveys on the areas of contemporary relevance, and the analysis of such surveys exposes the students to the process of research. The faculty members and students are encouraged to write and publish research papers.

To promote the culture of research & innovation among the students, the college has set up a Common Resource Centre, Hybrid Library with N-LIST (INFLIBNET) having 6000+ e-journals, Biotechnology and Science Labs, Modernised Economics and Business lab, Fashion Designing Lab, Language Lab, Psychology & Stress Management Lab with fully Wi-Fi campus.

For developing innovative approach and scientific temperament amongst students, many events and programs are conducted at departmental level under which subject oriented several competitions, quizzes, Poster presentation, exhibitions & workshops are conducted. Eminent industrial experts, scientists, Research scholars, Social entrepreneurs visit the campus and share their ideas which encourage the students to find path for the new innovations and help the society.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://www.kncw.org/">http://www.kncw.org/</a>

### **3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

#### **3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

03



File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

01

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

06

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Well-structured outreach and extension activities are organised throughout the year to develop significant skills in students for their overall development, and to create a bridge between community and institution. Several rallies, extension lectures by social activists, and awareness drives are undertaken to connect the youth to the society. Students are offered memberships in various clubs and departmental societies. The dynamic implementation of these activities is made successful with the active involvement of the educators associated with the college's NCC, NSS, Societies, Clubs and Departments.

The major events include celebration of National Girl Child Day, Vaccination Camps, Women empowerment programmes, National Integration Day, Ek Bharat Shreshth Bharat, World AIDS Day, World Health Day and several awareness campaigns like Voter Awareness, Beti Bachao-Beti Padhao, and Cyber Crime Awareness. Students are involved with environmental initiatives like sapling plantation drives under Van Mahotsav, Clean India Programme, water conservation, and cleanliness drives as well under World Environment Day, World Water Day, and Ozone Day.

Besides participating in events for all major causes, students of NSS, the relevant societies, and clubs are actively involved in charity drives, and visit to old age homes and orphanages like Guru Nanak Mission Blind and Old Age Home.

File Description	Documents
Paste link for additional information	<a href="http://www.kncw.org/">http://www.kncw.org/</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

06

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

31

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

31

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

3

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college provides all the facilities which are beneficiary for the students. All classrooms have congenial atmosphere for studies with hybrid library at the centre which is a readers paradise having fully automated environment using BIBLIOSOFT software, it also has I.T labs & research centre including water sprinklers for fire safety measures. The equipments of the laboratories, practical rooms are advanced & equipped with state of the art, well furnished labs of Computer, Fashion Designing , Physical Edu., Science, Cosmetology, Psychology, Home Science, Economic, Commerce, Music and Fine Arts Departments. The other facility in this institute according to the statutory body is Seminar/ conference hall which accommodates 100 people, is facilitated with a mike on each seat and is equipped with LCD Projectors. Other facilities available are NCC , NSS, Hostel, Administrative wing, Cafeteria, IQAC Room, Staff Rooms, Heritage Centre (Virasat Bhawan), Management meeting room, I.K. Sardana Memorial Hall (Yoga Centre), open stage, Stress management cell, Multimedia studio, common room for girls, guest room, Cafeteria ,parking, hostel. High tech and wi-fi with 24x7e-surveillance safety is provided. The library is fully automated having BIBLIOSOFT software comprising different modules like Acquisition, Book Circulation, Serial Control, Fine/Dues, Quick Reports, OPAC system and membership to INFLIBNET NLIST.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The department of Music is operating successfully since 1965. There are around 50 musical instruments in the department. The Department organized various Musical Competitions like:- Inter- College Competition, Zonal/Inter-Zonal Youth Festival, Seminar/Webinar and other cultural activities. The department has participated in various music competitions and won many

prizes. Audio-video teaching technique is used in academic programme by department of music.

The college has following facilities for cultural events :- Shri B.K. Sardana Memorial Auditorium (indoor) with, high tech Mike/sound mixer system, 10 big crystal clear voice sound speakers, projector with big screen of size Length 19.5 feet and height 10 feet, fully AC, big stage of front size of 52 feet, side length 32 feet ,back length 19.5 feet with green room and bathroom having the Hall capacity of about 1000 students. In this Auditorium various cultural events are presented like all Musical items, Theatre items, Seminars, Annual function, Convocation, Youth festivals etc.

Physical Education subject has been continuing Successfully since 1965. Department has Basketball Ground, Badminton Court, Boxing Ring, Gymnasium, Yoga Centre, Outdoor and Indoor facilities and Mini Stadium for the open air activities. The department has participated in many competitions and tournaments like;-Inter- College Competitions, Inter-University and National Tournaments.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

08

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.kncw.org/wp-content/uploads/2023/06/4.1.3-link.pdf">https://www.kncw.org/wp-content/uploads/2023/06/4.1.3-link.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)****4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)****19,39,708.00**

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource****4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

- Name of ILMS software: Bibliosoft
- Nature of automation (fully or partially) : Partially
- Version: 3.0
- Year of Automation : 2012

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="https://www.kncw.org/central-library/">https://www.kncw.org/central-library/</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**B. Any 3 of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

19,859/-

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

26

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There are 260 Computers in 10 Computer Labs of which 8 labs are having internet with Bandwidth of 20 MBPS in the college. There are 7 browsing centers where students can use internet facilities. These facilities are updated time to time or as per the requirements.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.3.2 - Number of Computers**

260

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution**      C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure**

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

19,39,708.00

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**The college ensures regular maintenance and utilization of physical and academic support facilities:-**

1. Laboratories
2. Library
3. Sports Complex
4. Computers
5. Classroom.

**Note: Above information is available inPDF**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## **STUDENT SUPPORT AND PROGRESSION**

### **5.1 - Student Support**

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**117**

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

37

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

237

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

237

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

D. Any 1 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

**5.2 - Student Progression****5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

07

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education**

34

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

12

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Central Association of students is formed in the college at the start of the academic session. This includes Head girl , Vice-Head girl, Secretary and P.R.O. The main focus of this team is to arrange and organize morning assembly , thought of the day , inter and intra college competitions. They are also responsible for maintaining discipline and cleanliness in the college campus. They also observe various days like National Voters day, Women's day , Environment day etc to make students aware of the environment. Students council also act as a bridge between students and Head of the institution. Also Head girl and her team make sure that all the rules and regulations of the college are being followed by the students through regular inspection.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

42

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association connects old students with the college. On 12 th of march 2022 college organized its annual meet through online mode for the old students . Students from India as well as from abroad joined the virtual meet and they were more than glad to meet their old buddies, their teachers and principal Dr.Savinder pal. They shared their experiences with the group . Everyone was overjoyed and enjoyed their event.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

<b>5.4.2 - Alumni contribution during the year (INR in Lakhs)</b>	<b>E. &lt;1Lakhs</b>
<b>File Description</b>	<b>Documents</b>
Upload any additional information	<b>No File Uploaded</b>
<b>GOVERNANCE, LEADERSHIP AND MANAGEMENT</b>	
<b>6.1 - Institutional Vision and Leadership</b>	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p><b>Vision Statement: To Blossom as one of the Leading and Most Preferred Institutes with earnest endeavors to enhance its quality in imparting excellent education-vocational competitive to the highest academic standards with full devotion and dedication.</b></p> <ul style="list-style-type: none"> <li>• <b>Creates and disseminates an atmosphere of learning and research.</b></li> <li>• <b>Ensures multidimensional personality development of the learners.</b></li> <li>• <b>Fulfills the needs of the country and the community at large.</b></li> <li>• <b>Adopts innovative methods of teaching.</b></li> <li>• <b>Nurturing talent and creativity, gaining knowledge and acquisition of skills.</b></li> </ul> <p><b>Mission Statement: To Nurture, Nourish and Chisel our girls into a host of well-shaped individuals Self-reliant, Self-sufficient and Responsible Citizens, Leading to the upliftment of the society:</b></p> <ul style="list-style-type: none"> <li>• <b>Promotion of Social and National Integration.</b></li> <li>• <b>Preservation of our Indian Culture and Heritage.</b></li> <li>• <b>To make our college a landmark in the sphere of mass education.</b></li> <li>• <b>An effort to draw out the best in the students, to make them</b></li> </ul>	



good human beings.

- Nature of Governance:

For producing competent and Professional Individuals who are ready to accept the Challenges of the Competitive world. We strive to provide quality education. We focus on Our Motto " Vidya Vichari Te Parupkari".

The vision & Mission of the Institute are in tune with the goals of Higher Education. The Formal and Informal arrangements in the institute help to Coordinate with the academic and administrative planning and implementation reflect the effort of the institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

College practices are going well under the supervision of IQAC and in coordination with the college authorities in which all the teachers work together for the success of these practices. College has adopted a number of new initiatives and practices through imaginative Leadership and Effective Governance.

- Various committees are formed in the beginning of every academic session by the Principal such as Admission committee, Controller of Examinations, Time-Table committee, Grievance Redressal Cell, Women Cell, Career Counselling Cell, Stress management Cell and Library committee etc.
- Heads of every department are allowed to manage the resources given to them for their departments with the consultation of the concerned faculty members. Through advisory committee & HODs of the Institution meet regularly to look at key issues regarding system development, Implementation & improvement.
- Principal of the institution interacts with students

regularly and take their views which are duly considered for Implementation.

- A purchase Committee is set up for the smooth functioning and management of the given resources. This committee reviews the requirement and need of different equipments for various laboratories, research purposes and for daily maintenance activities
- Industrial visits are allowed to the concerned departments by giving them full rights to arrange such visits which are relevant to their courses and also organize various seminars, workshops and conferences.
- The Central Association Incharges and students actively participate in the overall management of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

### Curriculum

The development of Curriculum involves the Suggestions/ Recommendations of the Regulatory bodies. HODs of the department propose the additions/modification and the proposals are given to the University by the Academic Council.

### Teaching & Learning

The students are provided course outlines and course schedules prior to the commencement of the Academic Session. The college tries to shift the Teaching learning process from Teacher centric to students centric.

### Examination & Evaluation

Regular Class tests/ mid-semester tests /final exams are conducted. Remedial Classes for different streams are arranged for weak students. IQAC conducts formal survey to get feedback from the students.

**Research &Development**

Conferences, Seminars and Workshops at Institutional/ State/ National level are organized by different departments to empower Research development.

**Library, ICT and Physical Infrastructure**

I It has created Smart Class rooms with Wi-Fi Connectivity, LCD, Projectors with latest technology.

**Human Resource Management**

IQAC of the college helps and motivates different departments to organize Workshops, Webinars and FDP's to offer a welcome change from the monotonous routine and act as a platform to learn and develop their capabilities in an interesting way.

**Industry Interaction**

Students along with their teachers pay visits to various industries as per their curriculum requirement in order to enhance the employability of the students.

**Admission of Students**

Various Inter-School Competitions are organised to promote the college Admission. Fee concessions are offered to needy, meritorious and under privileged sections of the society like Scholarship under various Schemes.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="https://www.kncw.org/wp-content/uploads/2023/06/6.2.1-Strategic-and-Development-Plan-Link.pdf">https://www.kncw.org/wp-content/uploads/2023/06/6.2.1-Strategic-and-Development-Plan-Link.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from

policies, administrative setup, appointment and service rules, procedures, etc.

The Organogram of the Institution comprises of the Head which is the governing body under which the Principal, Staff and various Committees fall. The Committees are formed on Academic and Administrative basis. The Administrative Committee Comprises of various other Committees such as Purchase Committee ,PTA, Grievances Redressal Cell, Alumni Association, canteen Committee and stock checking Committee.

The academic committee is divided on the basis of Curricular, Co Curricular and Extension Programmes. The Curricular committee, whose main work is to ensure smooth functioning of administrative work comprise of Admission Committee, IQAC, Examination Committee, Library Committee, Placement Cell, Time Table Committee, Advisory Committee, UGC Committee & Research Committee.

The co-curricular committee comprises of Youth Welfare Committee, Magazine Committee and Sports Committee. Various Extension Programmes, which are for the overall development of the students are run by the college. These comprise of NSS, NCC, Join Hands Club, Science Club, Legal Literacy Cell, Youth Welfare Club, Planning Forum, Commerce Club & Central Association.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="https://www.kncw.org/wp-content/uploads/2023/06/6.2.2-Link-The-following-Chart-Pre-sent-the-Organogram-of-the-Institution.pdf">https://www.kncw.org/wp-content/uploads/2023/06/6.2.2-Link-The-following-Chart-Pre-sent-the-Organogram-of-the-Institution.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

#### 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures in place for its teaching and non teaching staff. Following are the various measures that are taken by the Institution for the Teaching Staff and Non Teaching Staff:

- Well-equipped and well furnished staff rooms for teaching and Non teaching with modern amenities (Like Micro-wave, Refrigerator, Air Conditioner) with a full time caretaker.
- Stress lab is available to manage stress and restore mental balance.
- Open access library, research cabins fully equipped with INFLIBNET are available for teachers and students.
- Maternity leave to female faculty is provided.
- Medical facility and health care centre is available for Teaching and Non Teaching Staff.
- Canteen facility and mess facility is also available in the college during college functions.
- Provident funds facility is available.
- ESI Facility is also provided.
- Hostel facilities are available for female faculty members and students.
- Gratuity facilities are also provided for both Teaching and Non Teaching staff.
- Fee concession facilities are provided for non teaching employees(Class four)

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

08

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has a sophisticated appraisal system. The employee's performance is evaluated according to previously established goals, which also serve as their future ambitions.

It assists management in identifying performance strengths and weaknesses and provides a platform for future advancements. Every teacher must complete the evaluation form and return it to the Principal for additional review at the conclusion of each academic year. The institution's Principal then talks with the appropriate HODs regarding performance and makes decisions.

We have an Annual Performance Appraisal Report (APAR), which is produced at the end of every academic cycle, for evaluating the faculty members according to the other metrics. The purpose of the APAR is to highlight each faculty member's position and performance for the previous year as well as to provide a summary of the faculty's expectations for continuing development. The reviewing party examines the type and standard of work faculty members produce.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Before the finalization of Balance sheet, college audit is done on regular basis. One Internal Audit is done by Internal Auditor/CA. Quarterly Internal Audit is conducted by auditors /CA firms appointed by the organization. The Internal Audit is entrusted with the job of checking the payments, approvals, compliance of rules and regulations. Proper deduction of income tax, timely deposit of TDS, GST etc are checked by Internal Auditors. The Audit party also checks whether accounting standards have been followed for true and fair disclosure of financial statements. The audit also checks the budgetary compliances. The Internal Audit is conducted quarterly to ensure timely and proper deposit of statutory dues, budgetary control, compliance of sanctions and approvals, check for any payment irregularity etc. Overall compliance and proper record keeping and compliance of accounting standards by the Institution is also finally checked by the statutory auditor every year.

In Addition to this an external audit is also carried out by



Audit Organization of Punjab Govt. Final Audit is carried out by the Auditor General of Punjab Govt.

The Financial accounts are prepared by the Institution under the supervision and guidance of Internal Auditors/Statutory Auditors. The deviations are reported to the management in the form of observations by both Statutory and Internal Auditors. These observations are discussed, issues sorted and corrections are carried out and complied by the Institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

489505

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our college has developed well-structured Institutional Mechanism for monitoring the effective mobilization of available resources/funds for the development of the academic process. It has different Committees like UGC Committee, Purchase Committee, and Library Committee etc. Purchase Committee takes care that purchases are done properly. UGC Committee monitors the mobilisation of funds and makes sure that the funds are spent according to the pre-decided allocation. Library Committee takes care that the resources in the library are utilized optimally.

Some funds are allocated for the social service activities as a part of social responsibilities through NSS, NCC and different clubs. To ensure the optimum utilization of resources, the Principal issues the directions for conducting regular internal audits from CA and External audits from the Government so that the mobilization of the resources is being done properly. The income and expenditure of the institution is regularly examined by the internal and external audit as per rules and regulations.

The optimal utilization is ensured through encouraging innovative teaching learning practices.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) of the college plays a vital role in ensuring quality in education through various quality enhancement measures and monitoring mechanisms in the teaching learning process. Seminars and extension Lectures are organised for faculty members to enhance their knowledge.

IQAC, KNCW organized 7 day workshop for Non teaching members to enhance their computer related abilities. To boost the confidence and competitive spirit, students are taken to various competitions held at different colleges . Girls are trained in Judo and Boxing for self defence. Camps are also organised in order to instill in them the value of character, discipline, and hard work and for shaping them into responsible citizens of the country. Besides studies, these activities play an indispensable role for the holistic growth of the students which is required to perform well in every aspect of life. Important days are celebrated to acquaint the students about the significance of these days.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Nil

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.kncw.org/wp-content/uploads/2023/06/Annual-Report_Final_2021-22.pdf">https://www.kncw.org/wp-content/uploads/2023/06/Annual-Report_Final_2021-22.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

**INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 - Institutional Values and Social Responsibilities****7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

1.) N.S.S & N.C.C Depts. celebrated "National Girl Child Day" on 24-01-2022, on this occasion webinar was organized on the theme of "Balanced Diet For Girl Child". 2.) Legal Literacy cell, dept of Pol. Science and N.S.S Unit of KNCW organized a seminar on "Importance of Right to Vote" on 11-02-2022. 3.) A poster making & slogan writing competition was held on the topic "Drug Abuse" under Buddy Programme. 4.) A webinar on the topic "Voting Rights in India" was conducted by the History & Political Science department on 22-01-2022, Ms. Jyoti, Assistant Professor, D.R.V. DAV College, Phillaur was the speaker of the day. 5.) F.D, Home Science and Fine Arts department celebrated "International Women Day" on 08-03-2022, Ms. Nidhi Sardana was the Chief Guest and Annual Fete was organized by these departments.

6.) CCTV cameras and trained security guards are stationed across the campus.

7.) Suggestion boxes are placed at different locations in the college.

8.) Common room is used for facilitating meetings and discussions by the students.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED**

**D. Any 1 of the above**

bulbs/ power efficient equipment	
File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**Solid Waste Management:**

- To reduce waste at institute students and staff are educated on proper waste management practices through lectures, advertisement on notice boards and displaying slogan boards in the campus.
- Waste is collected on daily basis from various sources and is separated as dry and wet waste.
- Colour coded dustbins are used for different types of wastes. Blue for paper, Greens for glass, Yellow for plastic and Red for metals.

**Liquid Waste Management:**

- Liquids are diluted by getting mixed with washrooms and toilet liquid waste into the common drainage.

**Biomedical Waste Management**

- Not Uploaded

**E-Waste Management:**

- E-waste collected is stored in store rooms and disposed every year accordingly.
- Old monitors and C.P.Us are repaired by our technician and reused.
- Empty toners, cartridges, outdated computers and electronic items are sold as scrap to ensure their safe recycling.

**Waste recycling system:**

- Efforts are taken to produce compost manure from certain solid waste, from other sources and efficiently run by the students. Manure is used for the purpose of herbal garden.

#### Hazardous chemical and radioactive waste management

- Not Uploaded

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 7.1.5 - Green campus initiatives include

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- 1.) Hindi Dept. Organized "Hindi Divas" on 14-09-21 on this day slogan writing & Paragraph writing competitions were organised.
- 2.) Science dept organized an Awareness Rally, Poster Making and Slogan Writing Competitions on the occasion of "World Ozone Day" on the theme Ozone for Life on 15-09-2021.
- 3.) English Department organized a slogan writing competition on 22-09-21, topic was "Health".
- 4.) On 13-10-2021, Dept. of Science in collaboration with IQAC, conducted an online webinar on the topic "Environment Issues and Green Audit" The resource person was Mr. Ashwani Luthra, IQAC Coordinator centre for Sustainable Habitat, Dean Faculty of Physical Planning GNDU, Amritsar.
- 5.) Fine Arts Dept. organized an online Poster Making & Slogan Writing Competition on 13 to 15 January 2022.
- 6.) Punjabi Department celebrated "International Mother Tongue Day" on 21-02-2022, On this day Poetical Recitation Competition was organized by the department.
- 7.) Dept. of Science, Celebrated "World's Water Day" by Slogans, Poster and Power-Point presentation on 26-03-2022. 8.) World's Earth Day was celebrated on 25-04-2022 by the Science department by organized Poster Making Competition. Students also planted the plant saplings to make Earth clean and green. 9.) Dept. of Economics organized an Essay Writing competition on the topic



"Recent Labour Laws in India" on 29-04-2022.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The teachers influence and sensitize the students through instruction and by arranging many activities like workshops on karate, yoga, healthy life style and extension lecture on nutritious and healthy diet. The college always spreads awareness about various National Identities and symbols. The Indian Tri-colour stands tall at the centre of the college. So that college gives the message of Nation First Policy. Various departments of the college celebrate the Independence Day, Republic Day, Gandhi Jayanti, Voters Day, Earth Day, World Ozone Day, Nutritional Week, Martyr Day of Shaheed Bhagat Singh etc. Various activities like Poster Making Competition, Slogan Writing, Rallies, academic activities like Seminars, Extension Lectures, Expert Talks etc. are also arranged by departments, which enrich the students awareness about these aspects. The specific goal of the college is to make the girl students self reliant. For this purpose college runs many Vocational courses. Other than this, college management encourages the staff members to attend workshops/ conferences/ lectures organized by other educational institutions as part of formal training. College provides duty leave to their staff members for attending these activities.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

<p><b>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</b></p>	<p><b>B. Any 3 of the above</b></p>
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File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

<p><b>International days and National day</b></p> <p><b>Date / year Celebrated Day2021</b></p> <p><b>12 June 2021: National Librarian Day</b></p> <p><b>10 August 2021: Indian freedom struggle day 75th Independence Day</b></p> <p><b>12 August 2021: National Librarian Day</b></p> <p><b>4th September 2021: Teacher Day</b></p> <p><b>10 to 16th September: Nutrition Week</b></p> <p><b>02 October 2021: Gandhi Jayanti</b></p>
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23 October 2021: Mehndi competition on the occasion of  
Karwa Chauth

29 October 2021: National Integration Day

15 November 2021: Children Day

1st December 2021: World Aids Day

5th December 2021: Ozone Day

Date / Year Celebrated day 2022

12 January 2022: National Youth Day

13 January 2022: Lohri Celebration

24 January 2022: National Girl Child Day

26 January 2022: Republic Day

21 February 2022: International Mother Tongue Day

8 March 2022: International Women Day

16 March 2022: National Mathematics Day

24 March 2022: National Science Day

26 March 2022: World Consumer Day

26 March 2022: World Water Day

1 April 2022: Sports Day

8 April 2022: World Health Day

14 April 2022: 131st birth Anniversary of Dr. B.R Ambedkar

26 April 2022: Earth Day

28 April 2022: International Yoga Day

25 April 2022: World Book Bank and Copy Right Day

9th May 2022: Red Cross Day

11 May 2022: National Press Day

6 June 2022: World Environment Day

12 June 2022: National Librarian Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title:- "BOTANICAL GARDEN"

2. Objective of the practice:

1. To provide information on plant protection and conservation to the students.

1. The Context:-

The main motive of this garden is to provide the knowledge about ecological education to the students.

1. The practice:-

Teacher provides directions to the students about propagation of plants by leaf cutting, stem cutting etc which help them to learn various aspects of botany.

1. Evidence of success:-

Students engage themselves in home gardening. They also extract medicinal active portion of plants to prepare:-

1. Herbal sprays which help to combat insects.

**1. Problems encountered and resources required:-**

The main problems faced by the students are:-

- Inadequate space in the botanical garden is another major problem which prevents bulk of students to perform an experiment together.

Title of the practice: Training workshop on NLIST

Objective:-

1. To access quantitative e-resources including full text and bibliographic databases.

The Context:-

This one week workshop was intended to educate the participants about the Nlist which stands for national library and information services

The Practice :-

80 students eagerly and excitedly attended the programme where knowledge and technology could be brought under single umbrella.

Evidence of success:-

Students learnt things how to access e-resources in abundance through this service.

Problems Encountered and resources required:

Participants were less skilled in using computers .Few of them lack working knowledge of computer and latest trends in technology.

File Description	Documents
Best practices in the Institutional website	<a href="https://www.kncw.org/wp-content/uploads/2023/05/7.2-Best-Practices-Web-Link.pdf">https://www.kncw.org/wp-content/uploads/2023/05/7.2-Best-Practices-Web-Link.pdf</a>
Any other relevant information	Nil

**7.3 - Institutional Distinctiveness**

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college being a premier girls institution of Phagwara is endeavorous to impart quality education to the female students which helps them to develop and grow in an environment that nurtures their intellectual, emotional as well as their ethical powers. KNC is performing its pious task of imparting value based skill education to young girls most diligently so as to transform them into responsible citizens of the society, it has been possible because of committed faculty which has helped in nourishing them into responsible, more aware and awakened individuals. Fee concessions and scholarships are generously awarded to the deserving students. Some kind of sister concession is also given to siblings.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.3.2 - Plan of action for the next academic year

1. To start skill oriented courses.
2. Addition of text books and e-books in the library.
3. Administrative and Green Audit will be done.
4. Capacity Enhancement events will be conducted.
5. Curriculum enriched activities will be performed.
6. Faculty will be sensitized through FDPs and will be motivated to attend Seminars, Conferences, Workshops and to publish research papers.