



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		KAMLA NEHRU COLLEGE FOR WOMEN PHAGWARA
Name of the head of the Institution		Dr. Savinder Pal
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01824505204
Mobile no.		9915004630
Registered Email		kamla_nehru@yahoo.co.in
Alternate Email		kamlanehru.iqac@gmail.com
Address		Plahi Road Phagwara Distt. Kapurthala
City/Town		Phagwara
State/UT		Punjab
Pincode		144401
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Naval Kishore Dogra
Phone no/Alternate Phone no.	01824505204
Mobile no.	9417585758
Registered Email	kamla_nehru@yahoo.co.in
Alternate Email	kamlanehru.iqac@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.kncw.org/wp-content/uploads/2021/05/aqar_2018-19_submitted.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.kncw.org/wp-content/uploads/2021/06/Academic-Calendar-2019-20.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	A	85.1	2005	28-Feb-2005	27-Feb-2010
2	A	3.55	2014	21-Feb-2014	20-Feb-2019

6. Date of Establishment of IQAC	07-Nov-2005
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Academic Audit	16-Sep-2019 11	995

Preparation & Submission of AQAR 2018-2019	25-Jun-2020 70	995
IQAC Meetings Held	30-Aug-2019 1	995
Remedial Coaching	19-Aug-2019 120	119
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Kamla Nehru College for Women, Phagwara	95 Grant in aid staff salary	State Govt. Punjab(DPI)	2019 365	14809747
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• Due to decreasing trend in the admission, The IQAC of the college planned to visit the schools, institutions of the surrounding areas along with the literature of the college and a documentary showing strengths of the college. The staff members covered around 55 institutions. • Due to the lockdown situation The IQAC took the initiative to train the whole staff of the college and motivated them to continue teaching learning through various online platforms available like google meet, zoom etc. • The teachers were also encouraged to share the various knowledge bases like nlist, epathshala, swayam, youtube and various channels of Doordarshan with students for study material. The faculty members of Department of computer science were asked to share some websites available for the material like w3schools.com

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Promotion of Vocational Programs	Applied B.Voc. in Mental Health Counselling, B.Voc. in Retail Management
Planned to provide a platform to the students of surrounding area to showcase their talent and to boost their confidence	Organized an Inter School Competition where around 250 students from 24 schools participated.
Planned to focus on the weaker students to improve the overall performance	Remedial classes and spoken English classes conducted by various departments
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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

19-Mar-2020

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The design, revision and up-gradation of the syllabi are done at the University level. A number of faculty members are in various Academic Committees of the university. They provide the feedback of course curriculum to university in order to enhance and upgrade the syllabi. However the college has its own mechanism for effective, documented curriculum delivery. At the beginning of each academic year, every faculty member provides the students with time plans and recommends reference books. These time plans are adhered to, so that the

students are able to gauge with all clarity as to what portion of the curriculum will be delivered within the stipulated time frame. The time plans are discussed and reviewed in department level staff meetings. Besides traditional lectures and seminars, infrastructure for the use of ICT in classrooms, like power point presentations, smart boards and audio-visual support are all available to make the delivery of the curriculum instructive as well as interesting for the students. In some departments, the remedial classes are taken in order to make the curriculum delivery more holistic and effective. Tutorials are held with mentoring and participative learning.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
None	NA	Nil	0	NA	NA

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NA	22/06/2020
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NA	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Drug Abuse	22/07/2019	269
Environmental Studies	19/08/2019	258
Spoken English	16/09/2019	28
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Fashion designing	28
BA (Journalism)	Journalism & Mass Communication	5
MSc	Fashion designing	3
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
The feedback obtained from all stakeholders is presented before the members of IQAC headed by the Principal. Due to COVID19 Pandemic the students of various streams faced the problem with online teaching in their even semester from March 2020 onwards. Some parents informed about the problems with teaching learning and evaluation process in online mode. These problems were addressed upon and suitable solutions were also provided. Feedback taken from teachers suggested that initially they faced technological problems in online teaching mode.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Fashion designing	150	66	66
BSc	Computer Science	135	18	18
BSc	Medical	150	37	37
BSc	non-medical	150	57	57
BA	Humanities	600	165	165
BA (Journalism)	Journalism & Mass Communication	150	21	21
BBA	Commerce & Management	150	47	47
BCA	Computer Applications	300	80	80
BCom	Commerce	300	214	214
BSc	Economics	150	38	38

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution	Number of fulltime teachers available in the institution	Number of teachers teaching both UG and PG courses

			teaching only UG courses	teaching only PG courses	
2019	794	117	66	Nil	89

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
89	35	6	9	1	6

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

A student mentoring system has been implemented in the college for establishing better and effective student teacher relationships. Mission-We-Care groups have been created by the college. As per the initiative taken by the IQAC the students are divided on the basis of class, subjects and streams into groups of 15-20 students. In this system the mentors meet the students individually to offer guidance and counselling to the students. If a student finds difficulty in any subject, the mentor is expected to inform the related subject teacher. Types of mentoring done in our institution are: i) Professional Guidance ii) Career Advancements iii) Coursework Specific iv) Lab Specified v) Societal and Moral Guidance

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
911	89	1:10

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
47	41	6	Nil	14

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Kiran Walia	Principal	Nominated as Patron by Triveni Literary Society
2019	Dr. Kiran Walia	Principal	Swayam Siddha Award from "Being Women" Organization
2020	Dr. Sudhamani Sood	Assistant Professor	Special Award by Tanisha Educational Trust (Hoshiarpur)
2020	Dr. Sudhamani Sood	Assistant Professor	Special Award by Kavishastra Basant Suhel Publication

2020	Dr. Palwinder Kaur	Assistant Professor	Special Award by Tanisha Educational Trust (Hoshiarpur)
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Nill	I	04/01/2020	03/03/2020
BA	Nill	III	01/01/2020	11/03/2020
BA	Nill	V	04/01/2020	16/03/2020
BA (Journalism)	Nill	I	18/12/2019	16/03/2020
BA (Journalism)	Nill	III	12/12/2019	20/03/2020
BA (Journalism)	Nill	V	16/12/2019	20/03/2020
BCom	Nill	I	18/12/2019	25/02/2020
BCom	Nill	III	17/12/2019	06/03/2020
BCom	Nill	V	18/12/2019	11/03/2020
BCA	Nill	I	23/12/2019	25/02/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution has reformed the Continuous Internal Evaluation system from faculty centric to student centric. Following reforms were made in Continuous Internal Evaluation (CIE) System 1) BITFIELD SOLUTION Software installed in the office of Controller Exams. 2) Preparing the question paper for internal examination in the prescribed patron based on knowledge level of students. 3) Soft copies of question papers are pooled at the office of Controller Exams and printed in house. 4) Record of Merit Position, Distinctions and Pass Percentage of all the classes in University Exams is also computerised. 5) Strategic steps are taken to reduce absentees in House Exams. 6) The record of House Exam Results Absentees and Merit Positions - Class wise as well as subject wise is prepared with the help of BITFIELD SOLUTION Software. 7) Mechanism of Internal Assessment is very transparent and energetic. Students are made to undergo two MST's in a session One in each semester. Exams are conducted in a very disciplined and fair manner, wherein almost whole faculty of the college gets involved. Performance of the students in Internal Assessment is used for faculties to identify slow and advance learners in their subjects. Slow learners are encouraged to improve the performance in future by counselling sessions.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college prepares an academic calendar in the beginning of the session which includes important dates given by Guru Nanak Dev University regarding admission

and examination. The calendar also includes the curricular and extracurricular activities. This prepared calendar is adhered to in the coming session for most of the activities.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.kncw.org/wp-content/uploads/2019/12/Student-Performance-and-Learning-Outcomes.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BCA	Computer applications	16	16	100
Nill	BSc	Fashion designing	27	27	100
Nill	BSc	Economics	14	14	100
Nill	BSc	Non-medical	15	15	100
Nill	BSc	Medical	8	8	100
Nill	BSc	Computer Science	4	4	100
Nill	BA (Journalism)	Journalism & Mass Communication	12	12	100
Nill	BA	Humanities	94	94	100
Nill	BBA	Management & Commerce	16	16	100
Nill	BCom	Commerce	61	61	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.kncw.org/wp-content/uploads/2021/06/STUDENT-SATISFACTION-SURVEY-RESULT-and-ANALYSIS-2019-20.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	0	NA	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
None	NA	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
None	NA	NA	Nil	NA
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
None	NA	NA	NA	NA	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
None	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Home Science	1	Nil
International	Science	2	0.89
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	3
Home Science	3
Science	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
None	NA	NA	2019	0	NA	Nil

None	NA	NA	2020	0	NA	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
None	NA	NA	2020	Nil	Nil	NA
None	NA	NA	2019	Nil	Nil	NA
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	34	117	Nil	Nil
Presented papers	5	5	Nil	Nil
Resource persons	Nil	Nil	1	Nil
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
COVID - 19 Awareness Campaign	IGOT Training and Kamla Nehru College for Women, Phagwara	2	13
Teej Festival	Dept. Of Punjabi, KNCW, Phagwara	6	154
Poster Making Competition	Commerce Club KNCW, Phagwara	9	179
Inter Class Quiz Competition	Commerce Club KNCW, Phagwara	9	76
Educational trip to Science City	Science Club KNCW, Phagwara	3	56
Short video on Covid awareness created and circulated on social media	NCC unit KNCW, Phagwara	2	5
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
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Essay Writing	1	Bhagat Namdev Yadgari Committee, Jalandhar	1
Quiz Competition	2	Bhasha Vibhag, Punjab, Patiala	1
Essay Writing	3	Maha Kavi Santokh Singh Yadgari Committee, Jalandhar	1
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Abhiyan	Govt. School Chak Hakim, Phagwara	Cleanliness Drive	2	15
Helping Hands	Goonj	Distribution of Clothes, Sanitary Napkins Sweets	2	15
Teachings of Freedom Fighter	Tarksheel Society	Ideology of Bhagat Singh and youth	1	55
Inculcation of Moral Value	Guru Gobind Singh Study Circle, Ludhiana	All India Moral Values	2	182
Heritage of Punjab	Sabhyacharak Pid, Kapurthala	International Dr. Sadhu Singh Yadgari Virasat Mela - Punjabi Mutiyar Mukabla	2	8
Voting Awareness	Youth Welfare, Punjab	Poster Making, Slogan Writing Competition	2	25
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
None	NA	NA	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/	Duration From	Duration To	Participant
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		industry /research lab with contact details			
None	NA	NA	Nil	Nil	NA
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
None	Nil	NA	Nil
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1	1

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
Video Centre	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Bibliosoft	Partially	3.0	2012

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	26732	9835716	68	22943	26800	9858659
Reference	2026	878686	22	7050	2048	885736

Books						
e-Books	3135000	48129	Nil	5900	3135000	54029
Journals	105	168956	2	4500	107	173456
e-Journals	6000	48129	Nil	5900	6000	54029
Digital Database	1	48129	Nil	5900	1	54029
CD & Video	232	15501	Nil	Nil	232	15501
Library Automation	1	66220	Nil	3540	1	69760
Weeding (hard & soft)	707	67877	Nil	Nil	707	67877
Others (specify)	1952	384324	260	38448	2212	422772
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
None	NA	NA	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	287	14	10	7	0	15	18	10	37
Added	0	0	0	0	0	0	0	0	0
Total	287	14	10	7	0	15	18	10	37

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
None	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on	Expenditure incurred on	Assigned budget on	Expenditure incurred on
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academic facilities	maintenance of academic facilities	physical facilities	maintenance of physical facilities
1.5	1.79	4.5	4.59

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Before the beginning of every new session, a requirement is initiated from various Departments duly recommended through their respective heads, keeping in mind the technological changes and insertion of new courses/ subject. Thereafter, a list with approximate costs and near availability of items / equipments etc. with maintenance facility is prepared for inquiry. After due verification by the 'Purchase Committee' w.r.t. specification and ensuring best quality with minimum rate, order is placed to vendors/ suppliers on the basis of quotations with prior sanction of Governing Council.

<http://www.kncw.org/wp-content/uploads/2020/06/Maintenance-Policy.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	College student concession	117	563500
Financial Support from Other Sources			
a) National	Post Matric Scholarship and Scholarships to meritorious needy students	139	1964597
b) International	Scholarship to meritorious needy students	14	70000
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Clay Modelling Installation collage making training	21/08/2019	20	Dept. of Fine Arts, KNCW
How to become successful in life	18/09/2019	90	Dept. of Psychology, KNCW
Control your anger before it controls you	02/03/2020	83	Dept. of Psychology, KNCW
Workshop on yoga Pranayam	28/11/2019	45	s. Bindu Kohli, HMV Jalandhar
Technical	28/09/2019	25	Loreal India

workshop of matrix, Lo'real India on hair colouring			
A Seminar on 'Party Makeup'	07/09/2019	28	Prerna Khullar, A Freelancer
Skin Care Workshop of Modicare	14/09/2019	29	Modicare Ludhiana
Personal Counselling	01/03/2020	17	KNCW, Phagwara
Soft skill development	15/07/2019	58	Dept. of English, KNCW
Remedial Classes	15/01/2020	55	Dept. of English, KNCW
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	UGC Coaching	37	5	Nil	Nil
2019	Career Counselling	Nil	280	Nil	14
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	2

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
None	Nil	Nil	LPU Phagwara	11	2
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
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2019	2	B.Sc. (Economics)	Economics	KNCW, Phagwara	MA
2019	3	BCA	Computer Science	KNCW, Phagwara	M.Sc.(C.S)
2019	1	BA	Humanities	LPU, Phagwara	MA (Psychology)
2019	1	BA	Humanities	Dev Samaj College, Ferozpur	M.Sc. (Cos metology)
2019	2	BA	Humanities	KMV, Jalandhar	MA (Cosmet ology)
2019	1	BCOM	Commerce	Rangarhia College, Phagwara	B.Ed.
2019	3	BCOM	Commerce	LPU, Phagwara	MBA
2019	1	BCOM	Commerce	GN College, Phagwara	MCOM
2019	14	BCOM	Commerce	KNCW, Phagwara	MCOM
2019	3	BA	Humanities	KNCW, Phagwara	MA Hindi
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nil
SET	Nil
SLET	Nil
GATE	Nil
Civil Services	Nil
GRE	Nil
Any Other	Nil
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Language Games	Department level	88
A Text based movie, "All my sons"	Department level	75
Jolly Jamboree	Institution Level	270
Slogan Wiring Competition	Institution Level	27
Rangoli Making Competition	Institution Level	41

Poster Making Rakhi Making Competition	Institution Level	56
Teej Celebration	Institution Level	170
Inter School Competition 'Edu-fest'	Institution Level	324
Nukkad Natak 'Vehngi'	Institution Level	345
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	None	National	Nil	Nil	NA	NA
2019	None	International	Nil	Nil	NA	NA
2020	None	National	Nil	Nil	NA	NA
2020	None	International	Nil	Nil	NA	NA
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Central Association In charges and students actively participate in the overall management of the institution. Focus is laid to motivate the students to take the lead role in arranging, organising and implementing their innovative ideas in holding various function and shows in the institution. Special assemblies are organised in the beginning of session as well as to observe various days like National Voters day, Republic Day, Teachers Day and Independence Day etc. Wherein students are made aware of cleanliness and hygiene requirements, voting rights and its utilisation etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

5200

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni are invited to attend various activities held by the college. Last year also they were invited on the occasion of College Annual Fete. They participated in the different competitions held on the occasion of annual fete of the college.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

College practices are going well under the supervision of IQAC and in coordination with the college authorities in which all the teachers work together for the success of these practices. Enabling faculty centred practice: Heads of every department are allowed to manage the resources given to them for their departments with the consultation of the concerned faculty members. A purchase Committee is set up for the smooth functioning and management of the given resources. This committee reviews the requirement and need of different equipments for various laboratories, research purposes and for daily maintenance activities. All the concerned faculty members are given full freedom in order to organize various programs. The leadership quality of each and every member is enhanced by being in charge of various academic, curricular and co-curricular activities. Industrial visits are allowed to the concerned departments by giving them full rights to arrange such visits which are relevant to their courses and also organize various seminars, workshops and conferences. Various committees are formed in the beginning of every academic session by the Principal such as Admission committee, Controller of Examinations, Time-Table committee, Grievance Redressal Cell, Women Cell, Career Counselling Cell, Stress management Cell and Library committee etc. Enabling student centric practices: The Central Association Incharges and students actively participate in the overall management of the institution. Focus is laid to motivate the students to take the lead role in arranging, organising and implementing their innovative ideas in holding various function and shows in the institution. Students along with alumni incharges are also encouraged to make efforts to be connected with the Alumni, seek their suggestions and solicit their contribution in cash and kind for the upliftment of the institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	College is affiliated to GNDU, the curriculum development is managed by University. Relevant suggestions are given by the staff members of the college in the meetings of Board of Studies and Academic Councils. Some of the syllabi of skill oriented courses like B.Voc, Community College are designed by the faculty of the college duly approved by University.
Teaching and Learning	Faculty members update themselves by involving in research, attending seminars, webinars and workshops. Different lectures by eminent scholars are organized by the college. Under the 'Mission We Care' 30 students are owned by one faculty member to manage and monitor the growth of the students. Participative Class- Room Teaching-

	Learning is practised.
Examination and Evaluation	Regular Class test/mid-semester test/final exam are conducted. Students are constantly involved and encouraged to present Seminars, PPTs and Group Discussions. Weightage is given to attendance to bring discipline among students. Remedial Classes for different streams are arranged for weak students.
Research and Development	In order to enrich the research environment in the college, the students are motivated to perform various in-house research projects. Our college also publishes a research journal "Pallvan". Our college has also developed a research centre in which a larger amount of research related material is available. Conferences, seminars and workshops at Institutional/State/National level are organized by different departments to empower research development.
Library, ICT and Physical Infrastructure / Instrumentation	Central library has sufficient space and infrastructure for reading purpose. Students are also provided with Internet and Xerox facilities in the library. With ever-changing trends in technology, we have subscribed to e-resources through NLIST. In accordance with the contemporary trends ICT tools are being used. A library committee has been established. Almost all the departments have their own book-banks from where students get the books issued.
Human Resource Management	Year End Appraisals of all staff members belonging to various categories is carried out with a view to acquaint the employee with their strengths and weaknesses. This helps boost the morale of the concerned resource and gives them an opportunity to further improve their efficiency in work. IQAC of the college help and motivate different departments to organize workshops, webinars and FDP's to offer a welcome change from the monotonous routine and act as a platform to learn and develop their capabilities in an interesting way.
Industry Interaction / Collaboration	Students are allowed to visit various industries as per their curriculum requirements. The syllabi of vocational courses are designed in consonance with the latest industry requirements in

order to enhance the employability of the students. Various Industry-Academic interactions are also arranged. The students are regularly sent for different internships in addition to industrial trainings which are mandated under the syllabus provided by the University. The concerned teachers are also motivated to interact with the industry staff in order to get the best results out of such internships/trainings

Admission of Students

For every new academic session various advertisements are published in English, Hindi as well as Punjabi newspapers along with some advertisement in 'Siti cable'. College prospectus is published every year in which historic reference of the college, courses offered, admission criteria, admission dates, fee structure, academic as well as infrastructural facilities and academic activities are given. For publicity purposes pamphlets, booklets, posters and hoardings containing complete information are displayed at main public places and surrounding areas of the Institution. Alumni of the college also help in the promotion of the admission process. The admission process of the college is transparent in every sense.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>Complete computerised planning for the overall development of the college is made w.r.t. Budget, Admission, Examination, Fees and Student Support.</p>
<p>Administration</p>	<p>The General office does have a software BITFIELD which includes modules to manage admission / registration , salaries and expenses, examinations, library and other administration related tasks. This helps maintain the required information to take short / long term decisions. The college does have CCTV camera set up in the whole campus so that the authorities can monitor each and every corner of the campus without wasting time.</p>
<p>Finance and Accounts</p>	<p>All the fee accounts and other financial data is fully computerised and any change if required is made in</p>

	the software as per the new rules/acts.
Student Admission and Support	All the fee accounts and other financial data is fully computerised and any change if required is made in the software as per the new rules/acts.
Examination	A complete record of students' examination and results is available in MIS and also ready in hard copies/printouts.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	None	NA	NA	Nil
2020	None	NA	NA	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	None	None	Nil	Nil	Nil	Nil
2020	None	None	Nil	Nil	Nil	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
IPR awareness and patent prosecution	2	06/05/2020	10/05/2020	5
Institutional Benchmarking of Best Practices	4	08/06/2020	14/06/2020	7
Multi Disciplinary approach to quality enhancement in higher education	1	23/05/2020	29/05/2020	7

Research methodology Tools and Techniques	1	29/05/2020	31/05/2020	3
FDP on E-Content Development	1	26/05/2020	26/05/2020	1
Training on infection prevention through PPE	2	26/04/2020	26/04/2020	1
Basics of Covid-19	2	27/04/2020	27/04/2020	1
Lecture on Quarantine and isolation	2	27/04/2020	27/04/2020	1
Psychological care of patients with covid-19	2	27/04/2020	27/04/2020	1
Pregnancy and Covid-19	1	27/04/2020	27/04/2020	1
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	45	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
2	2	6

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

? College Audit is done on regular basis before finalisation of balance sheet. One internal audit is done by internal auditor / CA. In addition to this an external audit is also carried out by Audit Organisation of Punjab Govt. Final external audit is carried out by the Auditor General of Punjab Govt.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Various Donors College Management	730500	Scholarships to meritorious needy students
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6.4.3 – Total corpus fund generated

509800

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Guru Nanak Dev University	Yes	Head of Department
Administrative	Yes	Audit Organisation Punjab Govt. Auditor General Punjab Govt	Yes	Internal Auditor (CA)

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

? Parents – Teacher Virtual Meetings. ? Suggestions taken from parents for smooth online teaching.

6.5.3 – Development programmes for support staff (at least three)

? Free books and education is given to wards of college Support Staff. ? ESI Facility ? Due appreciation is given to any member of support staff by way of presenting Token of Gratitude for exemplary and committed work.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- The girl students are given sound platform for training in Martial Art and Self Defence programs like Taekwondo, Judo Karate, Boxing and Kick Boxing. The students participate in University/ National/State level competition and get a boost after being victorious.
- ICT driven initiatives taken on Online Classes
- Feedback mechanism
- A proactive approach in teaching to utilize maximum potential of technology to reach every learner.
- IQAC assists departments to organise webinars.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Academic Audit	16/09/2019	16/09/2019	25/09/2019	89
2019	Remedial Coaching	19/08/2019	19/08/2019	14/03/2020	119
Nil	Preparation Submission of AQAR 2018-2019	15/04/2020	15/04/2020	25/06/2020	35

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Workshop on Yoga and Pranayam	28/11/2019	28/11/2019	45	5
Punjabi Mutiyar Mukabla, Kapurthala	20/02/2020	20/02/2020	8	Nil
'Poster Making competition' and 'Slogan Writing Competition' on BetiBachao, BetiPadhao and Women Empowerment	08/03/2020	08/03/2020	20	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Environmental Club of the college remains active throughout the session to adopt significant measures to conserve and sustain the ecology like implantation of hyper accumulators belonging to family Brassicaceae to imbibe heavy metals from soil system, embedding of perennial plants to provide shade and shelter, water soaking tiles to conserve natural water, synthesis of organic manures and biopesticides to nurture soil. Furthermore, renewable resources of energy like solar cookers are used by Department of Home Science to carryout course practical.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	No	Nil
Ramp/Rails	Yes	Nil
Braille Software/facilities	No	Nil
Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil
Special skill development for differently abled students	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of	Number of	Date	Duration	Name of	Issues	Number of
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	initiatives to address locational advantages and disadvantages	initiatives taken to engage with and contribute to local community			initiative	addressed	participating students and staff
2019	Nill	1	05/08/2019	1	Nukkad Natak 'Vehngi'	To imbibe moral values in students	890
2019	Nill	1	08/11/2019	1	An inter School Competition	To inculcate the spirit of competition	325
2019	Nill	1	20/12/2019	7	NSS Awareness camp	Tree plantation, health awareness, personal hygiene, cleanliness, drug abuse, moral values	400
2020	Nill	1	15/02/2020	8	Induction Programme	Career counselling and guidance	1700
2020	1	Nill	11/04/2020	1	Covi-19 Awareness Campaign	To aware about issues, challenges and remedies of Covid-19	15

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Prospectus	15/05/2019	All stake holders and members of Central Association and staff keep a close monitoring of issues related to students conduct with respect to college like anti-ragging rules, hostel guidelines,

college campus timelines,
general behaviour,
discipline and university
rules and timelines

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Slogan Writing Competition on Environment Conservation, Women Empowerment, Road Safety and Health Fitness	26/09/2019	26/09/2019	345
All India Moral Education Examinations-2019	14/10/2019	14/10/2019	182
'Poster Making 'and 'Slogan Writing Competition' on "Beti Bachao Beti Padao" and "Women Empowerment"	08/03/2020	08/03/2020	20
Distribution of face masks to covid front warriors (Police Staff SDM Office)	13/05/2020	18/05/2020	12
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Installation of sanitary napkins disposal machine
- Sapling plantation drive
- Rainwater harvesting for college lawns
- Go-green drive
- Generation of organic manure using vermicompost and vermiwash
- Synthesis of biopesticides
- Implantation of perennial plants to obtain shade throughout the year
- Water soaking tiles to imbibe natural water
- Imbedding of hyper accumulators to absorb undesired elements from the soil

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

- In Mission-we-care programme, one to one attention is provided by the teachers to a group of 25-30 students with a gentle motive of dissolving their personal and professional issues. Along with keeping a detailed record of student's academics, it also includes entertaining various grievances of the students and providing motivational lectures in order to boost their morale to face all odds in life.
- Various Student Empowerment projects are simultaneously running in the college campus like Nirbhaya (A self defence program including Taekwondo, Judo and Martial Arts), Muskan (To inculcate the virtue of compassion and sympathy towards the old and helpless by taking them to visit Old Age Homes, Orphanages and home for the blind. Round the year support in kind and cash to the reputed organization 'Goonj'). Naitritva (To generate leadership qualities among the students by offering them the platform to be on the forefront in organization of various college activities and events.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.kncw.org/best-practices/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college was incepted with the broad vision of promoting women education and empowering them. Personal contacts to disadvantaged sections of the society have been established to make them self-sufficient and empowered. Focusing on the rising demand of skill oriented courses, various vocational courses like B.Voc. in mental health counselling, B.Voc. Retail Management, Diploma Nanny Care Nutrition are applied.

Provide the weblink of the institution

<http://www.kncw.org/institutional-distinctiveness/>

8.Future Plans of Actions for Next Academic Year

- To conduct FDP's for staff
- To start a virtual library containing books of different streams
- To organise Webinars by various departments on different topics under the umbrella of IQAC
- Buddy programme under stress management e.g. educating student to cope with psychological pressures during pandemic times
- Motivation for research oriented activities like editing books and a News letter 'Science Spin'
- To start a College e-News letter
- Preparing the students for the global market scene by giving them exposure by way of more industrial visits
- To register alumni association of the college
- To establish more linkages and MOU's to boot vocational education