Annual Quality Assurance Report
2016-17

Submitted to

National Accreditation & Assessment

Council, Bangalore

Submitted by

Kamla Nehru College for Women

Phagwara, Punjab

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

AQAR for the year *(for example 2013-14)* | 2016-17 |

1. Details of the Institution

1.1 Name of the Institution | Kamla Nehru College for Women |

1.2 Address Line 1 | Plahi Road, Phagwara |

Address Line 2 | District Kapurthala |

City/Town | Phagwara |

State | Punjab |

Pin Code | 144401 |

Institution e-mail address | kamla_nehru@yahoo.co.in |

Contact Nos. | 01824-228137, 228229, 96466-74641 |

Name of the Head of the Institution: | Dr. Kiran Walia |

Tel. No. with STD Code: | 01824-228229, 228137 |

Mobile:

96466-74641

Name of the IQAC Co-ordinator:

Ms. Gurjeet Kaur

Mobile:

9501002725

IQAC e-mail address:

kamla_nehru@yahoo.co.in

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

PBCOGN12133

OR

1.4 **NAAC Executive Committee No. & Date:**
   (For Example EC/32/A&A/143 dated 3-5-2004.
   This EC no. is available in the right corner- bottom
   of your institution's Accreditation Certificate)

EC/66/RAR/014 Dated 21-02-2014

1.5 Website address:

www.kncw.org

Web-link of the AQAR:

http://www.kncw.org/aqar/

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	A	85.10/100	2004	27-02-2010
2	2nd Cycle	A	3.55/4.00	2013	20-02-2019
3	3rd Cycle	--	--	--	--
4	4th Cycle	--	--	--	--

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

07-11-2005

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

   i. AQAR _____ 2013-14 on 15-09-2014_____ (DD/MM/YYYY)
  ii. AQAR _____2014-15 on 11-09-2015_____ (DD/MM/YYYY)
 iii. AQAR _____2015-16 on 27-09-2016 _____ (DD/MM./YYYY)

1.9 Institutional Status

  University   State ☐ Central ☐ Deemed ☐ Private ☐

  Affiliated College   Yes ☑ No ☐

  Constituent College   Yes ☐ No ☑

  Autonomous college of UGC   Yes ☐ No ☑

  Regulatory Agency approved Institution   Yes ☐ No ☑

  (eg. AICTE, BCI, MCI, PCI, NCI)

  Type of Institution   Co-education ☐   Men ☐   Women ☑

           Urban ☑   Rural ☐   Tribal ☐

  Financial Status   Grant-in-aid ☐   UGC 2(f) ☑   UGC 12B ☑

           Grant-in-aid + Self Financing ☑   Totally Self-financing ☐

1.10 Type of Faculty/Programme

  Arts ☑   Science ☑   Commerce ☑   Law ☐   PEI (Phys Edu) ☐

  TEI (Edu) ☐   Engineering ☐   Health Science ☐   Management ☐

  Others   (Specify)
- Computer Science & Applications
- Fashion Designing
- Journalism
- Beauty Wellness

1.11 Name of the Affiliating University *(for the Colleges)*   Guru Nanak Dev University, Amritsar

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence	UGC-CPE √
DST Star Scheme	UGC-CE
UGC-Special Assistance Programme	DST-FIST
UGC-Innovative PG programmes	Any other (*Specify*) Star College Status by DBT, New Delhi
UGC-COP Programmes √	

2. IQAC Composition and Activities

2.1 No. of Teachers   09

2.2 No. of Administrative/Technical staff   01

2.3 No. of students   02

2.4 No. of Management representatives   01

2.5 No. of Alumni   02

2. 6 No. of any other stakeholder and
     community representatives   02

2.7 No. of Employers/ Industrialists   01

2.8 No. of other External Experts   01

2.9 Total No. of members   19

2.10 No. of IQAC meetings held   12

2.11 No. of meetings with various stakeholders:　　　No.　| 12 |　　Faculty　| 05 |

　　　Non-Teaching Staff Students | 02 | Alumni | 02 | Others | 03 |

2.12 Has IQAC received any funding from UGC during the year?　　Yes [　]　No [√]

　　　If yes, mention the amount　| NA |

2.13 Seminars and Conferences (only quality related)

　　(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

　　Total Nos. | 08 | International [　] National | 01 | State [　] Institution Level | 07 |

　　(ii) Themes

- Digital Education in present scenario
- Challenges before a teacher in modern era
- Harmful effects of radiations and there prevention
- Diet and nutrition for women
- Ethical values in modern era
- Face the change or perish
- Cultural revival

2.14 Significant Activities and contributions made by IQAC

- Career counseling and orientation programs were managed for the students of 10+2 of schools from surrounding areas
- Seminars on various topics related to cultural revival, literature in modern era and ethical values were arranged in the college
- New industrial linkages were established
- Additional washrooms under 'Band Darwaja' project, funds provided by the college.
- The college attained the coveted status of 'Star College' by DBT New Delhi for second time
- Placement Drives managed
- Awareness about Environment and Green Initiatives created among students
- Different Departments motivated for Community Service
- Bachelor Degree in Journalism & Mass Communication

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome is achieved by the end of the year.

Plan of Action	Achievements
• Planned to setup new industrial linkages	One linkage established with 'ValueHR E-solutions Private Limited"
• Utilisation of solar energy recommended	Started the use of solar geyser, solar cooker in the dept. of Home Sci.
• Various departments motivated to release campus news	Campus news and science spin made a regular feature by Journalism & Mass Communication department and Science department
• Suggested to start IELTS program in the college	IELTS program started and foreign teacher provided to the students
• Planned to take more initiatives about Multifarious development of students	PPTs on Diet & Nutrition, Women Empowerment & Environmental Consciousness delivered to students
• Planned to widen the intellectual horizons of faculty	Faculty Development programs organized
• Faculty motivated for Research work	Research publications in Journals of National & International repute
• Extension & out reach activities should be organized	Faculty members and students visited Apahaj Ghar, Orphanage House to help them in cash and kind

* Attach the Academic Calendar of the year as Annexure. --- See **Annexure A1**

2.15 Whether the AQAR was placed in statutory body   Yes [J]   No [ ]

Management [√]   Syndicate [ ]   Any other body [ ]

Provide the details of the action taken

The valuable suggestions of the Management were considered very seriously and given a practical shape

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	07	-	01	-
UG	13	01	04	-
PG Diploma	03	-	-	-
Advanced Diploma	03	-	-	03
Diploma	06	-	-	06
Certificate	09	-	-	09
Others	07	-	-	07
Total	48	01	05	25

Interdisciplinary	-	-	-	-
Innovative	05	02	00	05

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options - **Elective option**
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	31
Trimester	Nil
Annual	18

1.3 Feedback from stakeholders*   Alumni [√]   Parents [√]   Employers [ ]   Students [√]
   (On all aspects)

   Mode of feedback   :   Online [ ] Manual [√] Co-operating schools (for PEI) [ ]

*Please provide an analysis of the feedback in the Annexure – **See Annexure 1.1**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> The syllabi of most of the courses are designed by the university by taking input from the faculty members of the college who are the members of various academic committees of the university.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> None

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
48	39	08	01	-

2.2 No. of permanent faculty with Ph.D.

10

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
3	-	-	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

34

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		06	01
Presented papers	01	07	01
Resource Persons		11	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Audio Visual Teaching Learning
- Seminars by student
- Inaction of short stories & plays
- Power Point Presentations
- Group Discussion
- Creative Writing
- News reading by students

2.7 Total No. of actual teaching days
during this academic year

183

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

Being an Affiliated
College, we cannot
initiate our own
examination and
evaluation reforms

2.9 No. of faculty members involved in curriculum
restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

15		

2.10 Average percentage of attendance of students

84%

2.11 Course/Programme wise
distribution of pass percentage :

This semester has no distinctions or Exams Conducted is Nov./ Dec. 2016

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Com (R) SEM 1	98		28.57143	35.71429	13.26531	77.82174
B.Com (R) sem 3	87		8.045977	34.48276	28.73563	75.5582
B.Com (R) SEM 5	13		61.53846	30.76923	0	92.30769
B.Com (P) SEM 5	89		58.42697	31.46067	7.865169	98.72491
B.Com (Hons.) SEM 3	34		17.64706	50	0	67.64706
B.Com (Hons.) SEM 5	5		20	40	0	60
BBA SEM 1	18		11.11111	33.33333	22.22222	167.9012
BBA SEM 3	22		68.18182	27.27273	0	95.45455
BBA SEM 5	29		51.72414	41.37931	6.896552	116.8847
B.A SEM 1	72		25	15.27778	1.388889	42.20679
B.A SEM 3	71		21.12676	35.21127	12.67606	74.19163
B.A SEM 5	75		42.66667	17.33333	4	65.33333
B.A Hons. Pbi. Sem 3	6		50	16.66667	0	66.66667
B.A Hons. Pbi Sem 5	2		100	0	0	100
B.A JMC SEM 1	8		25	50	0	75
B.Sc(C.Sc.) SEM 1	9		22.22222	11.11111	0	33.33333
B.Sc(C.Sc.) SEM 3	6		33.33333	50	0	83.33333
B.Sc(C.Sc.) SEM 5	13		30.76923	69.23077	0	100
B.Sc Med SEM 1	22		22.72727	22.72727	4.545455	66.1157
B.Sc Med SEM 3	15		26.66667	13.33333	0	40
B.Sc Med SEM 5	32		81.25	15.625	0	96.875
B.Sc NM SEM 1	15		26.66667	13.33333	13.33333	128.8889
B.Sc NM SEM 3	22		77.27273	9.090909	0	86.36364

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Sc NM SEM 5	31		54.83871	25.80645	3.225806	91.05099
B.Sc (ECO) SEM 1	9		0	11.11111	33.33333	381.4815
B.Sc(Eco) SEM 3	16		12.5	56.25	6.25	107.8125
B.Sc(Eco) SEM 5	14		57.14286	7.142857	0	64.28571
B.Sc (FD) SEM 1	20		40	35	0	75
B.Sc (FD) SEM 3	19		57.89474	21.05263	15.78947	162.0499
B.Sc (FD) SEM 5	22		95.45455	4.545455	0	100
BCA SEM 1	41		14.63415	39.02439	2.439024	59.60738
BCA SEM 3	24		4.166667	4.166667	41.66667	181.9444
BCA SEM 5	36		44.44444	41.66667	5.555556	101.5432
M.Com SEM 1	54		81.48148	18.51852	0	100
M.Com SEM 3	38		97.36842	2.631579	0	100
M.A(Pol.Sc) SEM 1	11		63.63636	36.36364	0	100
M.A(Pol.Sc) SEM 3	14		100	0	0	100
M.A (Eco.) SEM 1	8		37.5	12.5	0	50
M.A(Eco) SEM 3	12		33.33333	58.33333	8.333333	161.1111
M.A(Hindi) sem 1	2		0	100	0	100
M.A(Hindi) SEM 3	8		75	25	0	100
M.A(Pbi) SEM 1	9		11.11111	55.55556	22.22222	313.5802
M.A(Pbi) SEM 3	10		50	50	0	100
M.Sc(CS) SEM 1	13		30.76923	23.07692	7.692308	113.0178
M.Sc(CS) SEM 3	14		85.71429	14.28571	0	100
M.Sc FD& M SEM 1	15		93.33333	0	0	93.33333
M.Sc FD& M SEM 3	11		81.81818	0	0	81.81818
B.Voc (Fashion tech) sem 1	12		66.66667	25	0	91.66667
B.Voc (Fashion tech) sem 3	12		100	0	0	100

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Voc N & D sem 1	4		100	0	0	100
B.Voc N & D sem 3	5		100	0	0	100
B.Voc JMC Sem 1	3		33.33333	33.33333	0	66.66667
B.Voc JMC Sem 3	4		100	0	0	100
B.Voc JMC Sem 5	4		0	50	0	50
PGDCA Sem 1	6		0	0	0	0
P.G. Dip in Cosmetology Sem 1	11		100	0	0	100
P.G. Dip in Garments Construction & FD Sem 1	8		100	0	0	100
	1283		44.97272	26.03274	7.170694	71.56436

Exams Conducted in March / April 2017

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Com (R) SEM 2	93		55.91	26.88172	1.075269	
B.Com (R) sem 4	85		77.65	16.47059	1.176471	
B.Com (R) SEM 6	13		15.38	76.92308	0	
B.Com (Hons.) SEM 4	34	3%	64.71	0	0	
B.Com (Hons.) SEM 6	5		60	40	0	
B.Com (P) SEM 6	89		61.8	31.46067	4.494382	
BBA SEM 2	16		68.75	31.25	0	
BBA SEM 4	22	5%	77.27	13.63636	0	
BBA SEM 6	29		51.72	48.27586	0	
BAJMC SEM 2	8		62.5	25	0	
B.A SEM 2	63	5%	23.81	28.57143	0	
B.A SEM 4	67	9%	46.27	25.37313	7.462687	
B.A SEM 6	75	9%	36	10.66667	0	
B.A Hons. Pbi. SEM 4	4		75	0	0	
B.A Hons. Pbi SEM 6	2	100%	100	0	0	

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Sc(C.Sc.) SEM 2	9		22.22	44.44444	22.22222	
B.Sc(C.Sc.) SEM 4	6		33.33	50	0	
B.Sc(C.Sc.) SEM 6	13		61.54	23.07692	0	
B.Sc (Med)SEM 2	21		42.86	23.80952	0	
B.Sc(Med) SEM 4	15		73.33	13.33333	0	
B.Sc(Med) SEM 6	29	17	55.17	10.34483	0	
B.Sc N.M SEM 2	15		33.33	26.66667	0	
B.Sc N.M SEM 4	22	5	72.73	13.63636	0	
B.Sc N.M SEM 6	29		65.52	13.7931	0	
B.Sc (ECO) SEM 2	7		28.57	0	0	
B.Sc(Eco) SEM 4	16	6	43.75	37.5	12.5	
B.Sc(Eco) SEM 6	13		38.46	23.07692	0	
B.Sc (FD) SEM 2	18		83.33	11.11111	0	
B.Sc (FD) SEM 4	19		89.47	0	0	
B.Sc (FD) SEM6	23	35	100	0	0	
BCA SEM 2	37		10.81	10.81081	0	
BCA SEM 4	24		45.83	41.66667	0	
BCA SEM 6	38		52.63	21.05263	0	
B.Voc FT SEM 2	12		83.33	8.333333	0	
B.Voc FT SEM 4	11		90.91	0	0	
B.Voc JMC SEM 2	3	67	66.67	0	0	
B.Voc JMC SEM 4	4	50	100	0	0	
B.Voc JMC SEM 6	4		0	0	0	
B.Voc N & D sem 2	3	67	100	0	0	
B.Voc N & D sem 4	5	40	100	0	0	
M.Com SEM 2	53		94.34	3.773585	0	
M.Com SEM 4	38	8	94.74	5.263158	0	
M.A(Pol.Sc) SEM 2	11		54.55	36.36364	9.090909	
M.A(Pol.Sc) SEM 4	14		85.71	14.28571	0	
M.A (Eco.) SEM 2	1		400	200	0	
M.A(Eco)SEM 4	12		50	0	8.333333	

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
M.A(Hindi) sem 2	2		100	0	0	
M.A(Hindi) SEM 4	8	13	87.5	0	0	
M.A(Pbi) SEM 2	9		44.44	33.33333	22.22222	
M.A(Pbi) SEM 4	10	10	50	40	0	
M.Sc(CS) SEM 2	13		76.92	23.07692	0	
M.Sc(CS) SEM 4	14		100	0	0	
M.Sc FD& M SEM 2	15		93.33	0	0	
M.Sc FD& M SEM 4	11	64	63.64	0	0	
PGDCA SEM 2	4	50	100	0	0	
P.G dip in garment construction & FD SEM 2	7	100	100	0	0	
P.G Dip in Cosmetology SEM 2	10	80	0	0	0	

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

   IQAC remains vibrant throughout the session as far as teaching leaning is concerned.

- Students are motivated to involve themselves into research work alongwith their concerned teachers and to present PPTs on various topics.
- Academic Audits are held by holding meeting with HODs of various departments and 'Mission We Care' in-charges.
- Appraisal forms filled by the faculty are analyzed critically and in case of any problem suitable remedial steps are taken.
- IQAC motivates different departments to organize/ attend (Seminars/ Workshop/ Symposia/ Refresher Courses and Orientation Courses.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	04
Faculty exchange programme	

Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	05

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	10	-	-	-
Technical Staff	04	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Budget worth Rs.5, 00,000/- has been allocated by the institution for research and development.
- Awards and recognition to the faculty on completion of M.Phil and Ph.D.
- IQAC organized faculty development programmes and seminars on various fields especially in the fields like information technology, multimedia and skill oriented courses to acquaint faculty members with latest trends and technologies.
- Encourage faculty members to apply for various fellowships and schemes from the various funding agencies

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		01		
Outlay in Rs. Lakhs		1,80000		

3.4   Details on research publications

	International	National	Others
Peer Review Journals	4		--
Non-Peer Review Journals		5	--
e-Journals			--
Conference proceedings		4	--

3.5 Details on Impact factor of publications:

Range [0.1-0.5] Average [0.25] h-index [   ] Nos. in SCOPUS [   ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	Two years	UGC	1,80000	90,000
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No.   [03]   Chapters in Edited Books   [   ]

ii) Without ISBN No.   [   ]

3.8 No. of University Departments receiving funds from

UGC-SAP [   ]   CAS [   ]   DST-FIST [   ]

DPE [   ]   DBT Scheme/funds [   ]

3.9 For colleges   Autonomy [   ]   CPE [√]   DBT Star Scheme [√]

INSPIRE [   ]   CE [   ]   Any Other (specify) [   ]

3.10 Revenue generated through consultancy   [Nil]

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		02			
Sponsoring agencies		CPE &NBT			

3.12 No. of faculty served as experts, chairpersons or resource persons | 11 |

3.13 No. of collaborations   International | | National | 01 | Any other | |

3.14 No. of linkages created during this year | 01 |

3.15 Total budget for research for current year in lakhs :

From funding agency | | From Management of University/College | 5 Lakhs |

Total | 5 Lakhs |

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	01
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions   received by faculty and research fellows
     Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
     who are Ph. D. Guides | |
     and students registered under them | |

3.19 No. of Ph.D. awarded by faculty from the Institution | |

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | | SRF | | Project Fellows | | Any other | |

3.21 No. of students Participated in NSS events:

University level | 200 | State level | |

National level | | International level | |

3.22 No. of students participated in NCC events:

University level | 105 | State level | 20 |

National level | | International level | |

3.23 No. of Awards won in NSS:

University level | | State level | |

National level | | International level | |

3.24 No. of Awards won in NCC:

University level | | State level | |

National level | | International level | |

3.25 No. of Extension activities organized

University forum | | College forum | 86 |

NCC | 05 | NSS | 06 | Any other | 05 |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- The Women Cell of the college organized a lecture on the importance of healthy breakfast for adolescent girls on 25 July 2016 to create awareness among students.
- The College also organised various camps like voter awareness, yoga, tree plantation, blood donation, etc during which students were enlightened about their responsibilities towards society.
- The college also celebrated various days like, National Press day, National Integration Day, Independence Day, National Youth Day, World Habitat Day, World AIDS Day etc.
- The College organised one day NSS Cleanliness Camp under "Swachh Bharat Abhiyan" Campaign on 20th July 2016. All the NSS volunteers participated in this camp.
- A health check Camp was organized on 23 July 2016, by the women cell of the college where the wellness pathcare Jalandhar held a health awareness programme and free medical check up for teachers and students.

- The women cell under the project 'Nirbhya' organized the Marshall Art Training to the students for their self-defence.

- The Department of English visited Vridh Ashram on 16th' September 2016 where they donated clothes, eatables and cash to the inmates

- The NCC and NSS unit of the college had collected funds by selling Red Cross flags to students of the college and the amount was sent to Indian Red Cross Society.

- The college also celebrated the International Yoga day. All the NSS and NCC students participated in this camp.

- The department of Punjabi organised competition on moral education and essay writing on Punjab's' heritage and culture with the collaboration of NGO.

- The college conducted the survey and panel discussion on Demonetisation of Indian currency, Goods and Service Tax, Media Ethics and the Role of Media in Present Scenario.

- The college also celebrated the Environment Week in August 2017

- The department of Fine Arts and NSS organised Slogan making competition on election awareness rally on 1st' January 2017.

- The department of Commerce organised Entrepreneurial Trade Fair on 13th' April 2017.

- The department of English organised a one week workshop on language games from 6th' February to 11th' February 2017 in which students participated with full zest and zeal. The workshop included proverbs, jumbled words, prefix-suffix, synonyms and antonyms and memory work.

- The Department of Economics celebrated the Poverty Eradication Day on the theme Moving from humiliation and exclusion to participation: Ending poverty in all its form on 17th' October 2016.

- The Department of Home Science organised Workshop on Heart and Lifestyle Diseases-Prevention and Management on 24th' April 2017.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	32,374	-	-	32,374
Class rooms	69	-	-	69
Laboratories	26	-	-	26
Seminar Halls	2	-	-	2
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	6.63	CPE Grant	-

4.2 Computerization of administration and library

- The library and administrative office are fully computerized. The software has student admission, finance, payroll, fee, library modules in it.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	26591	9781751.1	101	37110	26692	9818861.1
Reference Books	1910	8323385.41	56	23340	1966	855698.41
e-Books	135000	30725	30 Lakh	5750	3135000	36475
Journals	92	106042	3	45945	95	151987
e-Journals	6000	30725	-	5750	6000	36475
Digital Database	1	30725	-	5750	1	36475
CD & Video	170	8794	24	2504	194	11298
Others (specify)	1926	376590.89	19	4670.3	1945	381261.19

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	287	14	4 Mbps	7	-	15	18	37
Added	-	-	-	-	-	-	-	-
Total	287	14	4 Mbps	7	-	15	18	37

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Computer Training
- Wifi Facility
- Internet in every Department
- Hobby Courses in Computers

4.6 Amount spent on maintenance in lakhs :

i) ICT   0.44

ii) Campus Infrastructure and facilities   4.54

iii) Equipments   3.21

iv) Others   1.59

Total :   9.79

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC contributes in various fields through the various clubs and societies.

- Career Counselling and Placement Cell helps students to tap opportunities regarding Jobs, competitive exams and other etc.
- Counselling Cell interact with the students and help them to overcome the stress caused by the highly competitive environment.
- College leadership team i.e. Central Association helps in redressing the students' grievances from the core level.
- Regular and timely update of college web-site.
- Display boards are placed at various process to inform the students regarding blest updates as well as daily circulars.
- Use to Visual Media with the help of Journalism Mass Media Department to enhance the knowledge about college infrastructure.
- Women cell spreads awareness regarding women issues.

5.2 Efforts made by the institution for tracking the progression

> Progress is evaluated and tracked on the basis of academics, co-curricular, placements, infrastructure etc. After analysis and evaluation required steps are taken accordingly.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1101	231	-	60

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men

No	%
N.A	

Women

No	%
1348	100

Last Year 2015-16						This Year 2016-17					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1373	345	01	122	0	1841	826	404	1	117	-	1348

Demand ratio   1:1   Dropout %   Approximately 4.9%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> Coaching for competitive exams for banking services for the students of commerce.

No. of students beneficiaries   48

5.5 No. of students qualified in these examinations

NET   01   SET/SLET   -   GATE   -   CAT   -

IAS/IPS etc   -   State PSC   -   UPSC   -   Others   -

5.6 Details of student counselling and career guidance

> Students are made aware of present scenario of education system, career streams available and their quarries are entertained and sorted out accordingly.
> In addition to the students seeking admission in the college, students from various schools from surrounding arrears were also invited for carrier orientation programs and awareness regarding various opportunities provided.

No. of students benefitted	1400 + 450

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
07	312	22	42

5.8 Details of gender sensitization programmes

Women Day is celebrated in every year to make Women aware of their rights and eminent role played by them in Society. In special Assemblies of college, enlightening talks are held on important topics like 'Importance of Female child', 'Role of Women in National Development', 'Women Empowerment and Health Concerns of Women'. Power Point Presentations are shown to students regarding crimes and atrocities committed against women and awareness is provided for their safe life.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level   16   National level   -   International level   -

No. of students participated in cultural events

State/ University level   88   National level   International level

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level   16   National level   International level

Cultural: State/ University level   82   National level   International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	136	546420
Financial support from government	230	7702910
Financial support from other sources	76	514700
Number of students who received International/ National recognitions	N.A	N.A

5.11   Student organised / initiatives

Fairs   : State/ University level | - | National level | | International level | |

Exhibition: State/ University level | - | National level | | International level | |

5.12   No. of social initiatives undertaken by the students | 9 |

5.13 Major grievances of students (if any) redressed: _____06_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> **Vision**
> To blossom as one of the Leading and Most Preferred Institutes with earnest endeavours to enhance its quality in imparting excellent education-vocational and competitive to the highest academic standards with full devotion and dedication.
> **Mission**
> To Nurture, Nourish and Chisel our girls into a host of Well-shaped individuals-Self-reliant, Self-sufficient and Responsible Citizens, leading to the upliftment of the society.

6.2 Does the Institution has a management Information System

> Yes, the Institution has a MIS which includes the following modules.
> * Students Admission
> * Payroll
> * Accounts
> * Library

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

> * Relevant suggestions are given by the staff members of the college in different academic bodies / councils of the University for the improvement of the curriculum. New course in B.A. (Hons) Psychology has been introduced during 2016-17

6.3.2 Teaching and Learning

- Faculty Members Conduct Lectures, Seminars & Conferences etc.
- Faculty Members update themselves with the emerging trends in various fields of knowledge by involving themselves in research, other academic and social activities.
- From time to time eminent scholars and luminaries visit our institution to share their valuable thoughts and experiences with our Faculty Members
- Use of Audio Visual Aids.
- A group of 30 students has been owned by one faculty member to manage the multidimensional growth of the students

6.3.3 Examination and Evaluation

- Regular Class Tests / Mid Semester Tests / Final Exams.
- PPT's by students.
- Group discussions and seminars.
- IQAC conducts formal survey to get feedback from the students.
- Information is collected through suggestion boxes.

6.3.4 Research and Development

- UGC sponsored minor projects
- Research publications in journals and magazines
- Students are also motivated & involved to write research articles along with the faculty members
- The college is successfully publishing the research Journal Pallvan(ISSN 2278-3768) annually for last 4 years
- Faculty members are rewarded on completion of their research work

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Required titles of books of various fields are added every year into the library
- With ever changing trends in technology, we have subscribed to e-resources through NLIST
- Students are provided internet and Xerox facility in the library
- Every year positive changes are made in accordance with contemporary trends of ICT
- With increase in number of courses and students the college has added required physical infrastructure along with required instruments & equipments in the preceding year

6.3.6 Human Resource Management

- Special inspiring & motivating lectures like roles and duties of teachers, face the change or perish, digital education etc. for all faculty members
- Faculty members are motivated and enabled to attend various orientation / refresher courses, seminars, workshops, symposia etc.
- Grievance redressal cell resolves various problems.

6.3.7 Faculty and Staff recruitment

- Advertisement of posts in two Newspapers.
- Short listing of candidates as per norms.
- Formation of selection committee as per University Guidelines.
- Interview and selection of the candidates.

6.3.8 Industry Interaction / Collaboration

- Interaction with local industries to get information about their requirement and acquaintance of different streams and courses available in the institution
- For establishing proper industry collaborations/ linkages, the course curriculum is designed in consultation with industries
- More & more linkages are established with local industries
- Regular industrial visits are managed for students

6.3.9 Admission of Students

- College prospectus which includes historic perspective of the college, courses offered, admission criteria, admission dates, fee structure, academic and infrastructural facilities and academic activities.
- College website – www.kncw.org from where information is available.
- Advertisements in English, Punjabi and Hindi newspapers at Regional and National level.
- Posters & hoardings containing complete information are displayed at main public places and surrounding area of the institute well in advance to make the prospective students aware of the admission schedule for different programmes of study.
- City cable is also helpful.
- Pamphlets and booklets are distributed.
- The Principals of schools are personally contacted by a team of teachers and are requested to let their students know about the spectrum of courses run by the institute.
- The alumni also act as catalyst to promote admission.

6.4 Welfare Scheme for

Teaching	04
Non teaching	05
Students	06

6.5 Total corpus fund generated

Rs.11,75,734

6.6 Whether annual financial audit has been done   Yes √   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University	Yes	Heads of Respective Departments
Administrative	Yes	Auditor General / State Government	Yes	Internal Auditor / Local CA

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes ☐   No √

For PG Programmes   Yes ☐   No √

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Online submission of practical award list
- Introduction of Semester System
- Introduction of OMR Sheets
- Online submission of Examination forms
- Online Results
- Photograph on D.M.C

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- Designing Curriculum & conducting exams of Add-on-courses and courses under Community College by the college
- Curriculum Development for innovative courses like B.Voc
- Financial autonomy

6.11 Activities and support from the Alumni Association

- Alumni give suggestions for the betterment of the institution during Annual Alumni meet
- Fund raising for the institution by the Alumni
- Alumni publicize the facilities available in the college

6.12 Activities and support from the Parent – Teacher Association

- Parents have full trust in college authorities and render maximum co-operation and support as far as academics, sports, cultural activities are concerned and motivated their wards also for proper discipline and co-operation

6.13 Development programmes for support staff

- Loan against Provident Fund
- ESI Facility
- Financial help is provided in case of medical emergency.
- Free books and education to wards of college Support Staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Project on Green House Effect
- Vermiculture
- Vermipesticides
- Green Squad
- Energy Squad
- Scitoon competition
- Plantation of saplings
- Recycling of Waste Aluminium foil to Potash Alum (Phitkari)
- Awareness programme related to environment issues

Criterion-VII

7. <u>Innovations and Best Practices</u>

7.1 Innovations introduced during the academic year which have created a positive impact on the functioning of the institution. Give details.

- Carrier Orientation Program for students from schools of surrounding arrears.
- A group of 30 students is always monitored by 'Mission We Care' incharges for tracking student progression in multifarious dimensions like academics, co-curriculum activities, sports, conduct and behaviour and personal problems of the students.
- Upgradation of toilets with napkin disposal machine
- Grievances of the students are dealt with without any delay and remedial steps are taken by Grievance Redressal Cell.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon the beginning of the year

- Trilingual Seminar on "Cultural Revival" was organized
- National Seminar on "BadalteSamay Mein Badalta BaalSahitya" in association with National Book Trust (NBT), New Delhi was organized
- Campus News was released by Department of Journalism & Mass Communication
- The Science Spin-An Annual Newsletter was released by Department of Sciences
- New industrial linkages established
- PPTs on Solid Waste Management, Environmental Toxicityand Recyclization of Materials delivered to students
- Extension lectures by academicians and luminaries of reputed organisations to widen the intellectual spectrum of students
- Faculty Development Programmes organized for overall enhancement
- Personality Development Programme
- Research Publications in journals of National and International repute
- Mock drills for student placements

7.3 Give two Best Practices of the institution

- Moral education under Mission-we-care programme
- Student empowerment projects viz., Nirbhaya, Muskaan and Naitritva

7.4 Contribution to environmental awareness/ protection

- Science Models on Burning Environmental issues
- PPTs on Environment Friendly topics in the College Assembly
- Enhanced number of medicinal plants in the college campus
- Green Squad
- Limiteduse of ACs
- Cross Ventilation in Classrooms and Laboratories
- Energy Squad
- Implantation of Perennial Plants to acquire shade throughout the year
- Imbedding of hyper accumulators to absorb undesired elements materials from the soil
- Celebration of Van Mahotsav-An Annual Feature
- Water Soaking Tiles (with great porosity) so to absorb the maximum water
- Rain water conservation for college lawns
- Synthesis of biopesticides
- Generation of organic manure using vermicompost and vermiwash

7.5 Whether the environmental audit was conducted? YES

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength:

- Special concession in fee as per the merit of students
- Free transportation from bus stand to college to facilitate the students
- Provision of books for the needy students
- Career Counselling
- Stress Management Cell
- Wi-Fi Campus
- Uninterrupted power supply

- Special scholarship for meritorious students
- Financial help to students of non-creamy layer of society
- Botanical Garden and Green House

Weakness:

- Major student strength from rural/disadvantaged sections
- Dropout of students due to NRI belt
- Conservative family ideology for girls

Opportunities:

- Provision of IELTS coaching to encourage students to pursue their study simultaneously
- Promotion of skill oriented courses
- Waste water management (Recycling)
- Solar, energy conservation

Threats:

- Trend of masses towards permanent immigration resulting in less inflow of students
- Drastic fall in arts stream due to student's preference for professional courses
- Lack of awareness about benefits of research
- Allurement for co-educational institutions
- Rural and educationally backward area
- Mushroom growth of private institutions and universities in surrounding area offering incredible allurements

8. Plans of institution for next year

- Evaluation of toxicity of agricultural soils of Phagwara region
- Ban to polythenes in the college campus
- Recyclization of waste aluminium foil into Potash alum
- Solid waste management
- Solar plant and solar lights
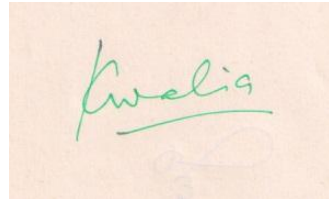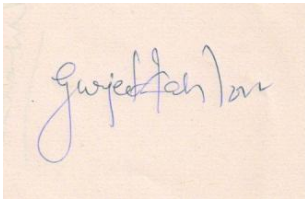- Conservation of endangered species of plants/animals
- Solar geyser in hostel

- Solar cooker in hostel mess

- Total digitalization of Library

- E-Governanace (office automation)

8. **Plans of institution for next year**

- Involvement of students in research will be encouraged.
- More Research Orientated Programs for the staff will be managed.
- Endeavours will be made to decrease the dropout rate of the students.
- Utilization of Solar Energy will be encouraged.
- Upgradation of the library will be the main concern in next session.

Name __Ms. Gurjeet Kaur__   *Name* __Dr. Kiran Walia__

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____

Annexure A1
Academic Calendar 2016-17

Admission Schedule

- Admission   : upto July 11, 2016
- With a late fee of Rs.100/-   : July 12 to July 19, 2016
- With a late fee of Rs.500/-   : July 20 to Aug. 4, 2016
- With special permission of VC
  & a late fee of Rs.1000/-   : Aug. 5 to Aug. 11, 2016
- With special permission of Syndicate
  & a late fee of Rs.5000/-   : Aug. 12 to Aug. 17, 2016

Important Dates

- Issuing of Time Table (First Assembly)   : July 12, 2016
- Regular Classes   : July 13, 2016

Teaching-Learning Schedule

- First Term   : July 12, 2016 to Nov. 2016
- Second Term   : Jan. 06, 2017 to May, 2017

Examination Schedule

- Odd Mid Sem. Exams   : September, 2016
- Final Exams   : Nov.-Dec., 2016
- Even Mid Sem. Exams   : March, 2017
- Final Exams   : May-June, 2017

Extension Lecture

- As per Departmental Schedules

Co-Academic Calendar

- Special Assembly   : July 11, 2016
- Library Orientation Week   : July 15-30, 2016
  (Department wise)
- Talent Hunt Competition   : Aug. 12-14, 2016
  Independence Day Celebration
- Celebration of Sports Day   : Aug. 29, 2016
- National Youth Parliament   : Sept. 10, 2016
- Celebration of Hindi Diwas   : Sept. 14, 2016
- PDP Workshop   : Sept. 2nd / 3rd week
- University Youth Festival Zonal   : Sept. 24-28, 2016
- University Inter-Zonal Festival   : Oct. 27-30, 2016
- Celebration of Press Day   : Nov. 16, 2016
- Essay Writing Competition   : Nov. 12, 2016
- Constitutional Day   : Nov. 26, 2016
- NSS Camp.   : Dec. 20-26, 2016
- Annual Fete   : Jan. 26, 2017
- IT Tech Fest   : Feb. 25, 2017
- Faculty Development Prog.   : March 2nd week

Annexure A1(Contd.)
Academic Calendar 2016-17

- Annual Sports Meet   : Feb. 2nd week
- College Convocation   : Nov. 2nd week
- Annual Prize Distribution   : March 2nd week
- Farewell   : Last week of April
- Celebration of Int. Yoga Day   : June 21, 2017

List of Holidays
- Independence Day   : 15-08-2016
- Raksha Bandhan   : 18-08-2016
- Janam Ashtami   : 25-08-2016
- Sodal Mela   : 15-09-2016
- Gandhi Jayanti   : 02-10-2016
- Dusehra   : 11-10-2016
- Maharishi Balmiki Jayanti   : 16-10-2016
- Diwali   : 30-10-2016
- Vishwakarma Day   : 31-10-2016
- Birthday of Guru Nanak Dev Ji   : 26-11-2016
- Winter Break   : 19-12-2016 to 05-01-2017
- X-Mass Day   : 25-12-2016
- Lohri   : 13-01-2017
- Birthday of Guru Gobind Singh   : 05-01-2017
- Republic Day   : 26-01-2017
- Guru Ravidas Jayanti   : 10-02-2017
- Shivratri   : 24-02-2017
- Holi   : 12-03-2017
- Ram Navmi   : 05-04-2017
- Baisakhi   : 13-04-2017
- Shaheed Diwas Guru Arjun Dev   : 06-05-2017

Analysis of Feedback

Alumni Feedback

According to the Alumni, the enviorment of the college is quite congenial and conducive to the multidimensional development of the personality of the students. The infrastructural facilities of the college are well maintained and updated in accordance with the need of the practical subjects. The college faculty always support & motivate the students and provide all kinds of help. Whatever suggession are given by the alumini about the improvment and sustainence of quality education are duty considered and implemented from time of time. The alumni of the college suggested that the college should make spoken English course compulsory for the outgoing classes of the college. The college worked on the suggestion and facilitated the volunteer students to attend the same.

Parents feedback

The college is very particular about seeking suggestions, advice and views of stakeholders specially parents in formulating policies of the institution. About the teaching practices, introduction of new curriculum, revision & up-gradation of infrastructure and all other important actions the viewpoint of the parents is given due consideration. Many of their relevant suggestions are given practical shape without any delay like:

- There should be provision of fee in easy installments.
- Provision of helping the students with books and personal assistance by the teachers .

Students feedback

The feedback from the students is taken considering various aspects like quality of teaching, academic enviorment of college, infrastructural support, career guidance and security concerns. The feedback is collected through a structured questionnaire after which the college authorities take necessary/remedial steps some of which are detailed below:

- Provision for improvement of cafeteria which includes hygiene and quality of eatables
- Provision of New courses like IELTS
- Providing awareness to students regarding current issues in the society like eve teasing, women empowerment, traffic rules .

Employer's Feedback

The faculty of the college is whole heartedly dedicated to the noble cause of Women Education and Empowerment. The girls from all sections of society get value based education which nurtures, nourishes and chisels them into self sufficient and responsible citizens of their own country.

Although the parents fully co-operate and have full trust in the college authorities, the mind set of rural parents need to be changed in accordance with the contemporary trends and global demands. Doaba Region is especially a foreign belt wherein many students discontinue their studies to settle abroad wherein drop out rate of the students increase.